

# **Licensing Sub-Committee**

**Tuesday 19 July 2022 at 10.30 am**

**To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

---

Councillors David Barker (Chair), Abdul Khayum and Maroof Raouf  
Sophie Thornton (Reserve)

---

---

## **PUBLIC ACCESS TO THE MEETING**

---

The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Recording is allowed at Licensing Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

If you require any further information please contact John Turner on 0114 474 1947 or email [john.turner@sheffield.gov.uk](mailto:john.turner@sheffield.gov.uk)

---

## **FACILITIES**

---

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

---

**LICENSING SUB-COMMITTEE AGENDA  
19 JULY 2022**

**Order of Business**

---

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Licensing Act 2003 - Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**  
Report of the Chief Licensing Officer
- 6. Licensing Act 2003 - Guishi, 180 West Street, Sheffield, S1 4ET**  
Report of the Chief Licensing Officer

This page is intentionally left blank

---

## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

---

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

This page is intentionally left blank





**SHEFFIELD CITY COUNCIL  
Licensing Sub Committee  
Report**



---

**Report of:** Chief Licensing Officer, Head of Licensing

---

**Date:** **Tuesday 19<sup>th</sup> July 2022 – 10:30am**

---

**Subject:** Licensing Act 2003

---

**Author of Report:** Jayne Gough

---

**Summary:** To consider an application to grant a premises licence made under the Licensing Act 2003 for **Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

---

**Recommendations:** That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

---

**Background Papers:** Attached documents  
[Sheffield City Councils Statement of Licensing Policy](#)

---

**Category of Report:** OPEN

---

**REPORT OF THE CHIEF LICENSING OFFICER  
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE  
LICENSING ACT 2003**

**Ref No 107/22**

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

**1.0 PURPOSE OF REPORT**

1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

**2.0 THE APPLICATION**

2.1 The applicant is Rebwar Okhrati.

2.2 The application was received by the Licensing Service on the 25<sup>th</sup> May 2022 and is attached at Appendix 'A' of this report.

2.3 Throughout the consultation period several objections have been received from local residents, two councillors and Public Health. In response to concerns raised within these objections, the applicant has agreed to reduce the licensed hours to 8am – 11pm daily. In addition to this he has also offered a condition on the licence to state that alcohol stock levels on display will not exceed 20% of the overall shelf space at any time – with approximately 80% of the shelving being stocked with Dry goods, household products, soft drinks etc. Details of this and associated correspondence can be found at Appendix 'B'.

2.4 Following receiving this information, Public Health and the City Centre resident's association (Changing Sheff) withdrew their objections.

2.5 As all other objectors wished to maintain their objections aside from the compromises detailed above, the applicant has also erected CCTV covering the pathway which leads to resident's gardens, attached a gate to the top of this path to stop people being able to access, and has also amended the shop signage which is covering the windows to show more non-alcohol/grocery products inline with being a convenience store and not an off-licence.

2.6 All parties who maintained their objections have been informed of these extra measures which have been put into place, but their concerns have unfortunately not been allayed.

**3.0 REASONS FOR REFERRAL**

3.1 Several unresolved representations concerning the application have been received from the following parties and with related communication being attached at Appendix 'C':

- Cllr Douglas Johnson
- Cllr Brian Holmshaw
- 11 x Local Residents

3.2 The applicant and the objectors who made written representations have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'D'.

#### **4.0 POLICIES TO CONSIDER**

4.1 Sheffield City Council Statement of Licensing Policy.

#### **5.0 FINANCIAL IMPLICATIONS**

5.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

#### **6.0 THE LEGAL POSITION**

6.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-  
a) the prevention of crime and disorder,  
b) public safety,  
c) the prevention of public nuisance,  
d) the protection of children from harm.

6.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

#### **7.0 HEARINGS REGULATIONS**

7.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

7.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'D'.

7.3 Attached at Appendix 'D' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

#### **8.0 APPEALS**

8.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

#### **9.0 RECOMMENDATIONS**

9.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider appropriate for the promotion of the Licensing Objectives.

**10.0 OPTIONS OPEN TO THE COMMITTEE**

10.1 To grant the premises licence in the terms requested.

10.2 To grant the premises licence with conditions.

10.3 To reject the whole or part of the application.



Stephen Lonnia  
Chief Licensing Officer  
Head of Licensing

Date: 19<sup>th</sup> July 2022

# Appendix 'A'

Application

# Sheffield City Council

Application for a premises licence to be granted under the Licensing Act 2003

## PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Mr Rebwar Okhrati

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

### Part 1 – Premises details

|  |           |             |         |
|--|-----------|-------------|---------|
| Postal address of premises or, if none, ordnance survey map reference or description |           |             |         |
| Corner Shop, 253 Glossop Road,   |           |             |         |
| Post town  | Sheffield | Postcode    | S10 2GZ |
| Telephone number at premises (if any)  |           |             |         |
| Non-domestic rateable value of premises  |           | £ No Rating |         |

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
- i as a limited company/limited liability partnership  please complete section (B)
- ii as a partnership (other than limited liability)  please complete section (B)
- iii as an unincorporated association or  please complete section (B)
- iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

|  |                              |   |                              |                                |  |
|--|------------------------------|---|------------------------------|--------------------------------|--|
| Mr <input checked="" type="checkbox"/>                         | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/>                                 | Ms <input type="checkbox"/>  | Other Title (for example, Rev) |  |
| <b>Surname</b><br>Okhrati                                      |                              |   | <b>First names</b><br>Rebwar |                                |  |
| <b>Date of birth:</b>  |                              | I am 18 years old or over <input checked="" type="checkbox"/> |                              | Please tick yes                |  |
| <b>Nationality:</b> Iranian                                    |                              |   |                              |                                |  |
| <b>Share Code ( Right to work):</b> XXXXXXXX                   |                              |   |                              |                                |  |
| Current residential address if different from premises address |                              | X XXXXX   |                              |                                |  |
| Post town  | XXX                          | Postcode  | XXX                          |                                |  |
| <b>Daytime contact telephone number</b>                        |                              | XXX   |                              |                                |  |
| <b>E-mail address (optional)</b>                               |                              | XXXX  |                              |                                |  |

**SECOND INDIVIDUAL APPLICANT** (if applicable)

|   |                              |  |                             |                                |  |
|---|------------------------------|--|-----------------------------|--------------------------------|--|
| Mr <input type="checkbox"/>                               | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/>                      | Ms <input type="checkbox"/> | Other Title (for example, Rev) |  |
| <b>Surname</b>  |                              |  | <b>First names</b>          |                                |  |
| <b>Date of birth</b>                                      |                              | I am 18 years old or over <input type="checkbox"/> |                             | Please tick yes                |  |
| <b>Nationality</b>  |                              |  |                             |                                |  |
| Current postal address if different from premises address |                              |  |                             |                                |  |
| Post town   |                              | Postcode   |                             |                                |  |
| <b>Daytime contact telephone number</b>                   |                              |  |                             |                                |  |

|                                  |  |
|----------------------------------|--|
| <b>E-mail address (optional)</b> |  |
|----------------------------------|--|

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

|   |
|---|
| Name  |
| Address   |
| Registered number (where applicable)  |
| Description of applicant (for example, partnership, company, unincorporated association etc.) |
| Telephone number (if any)   |
| E-mail address (optional)   |

Page 16

**Part 3 Operating Schedule**

When do you want the premises licence to start?

|    |   |        |
|----|---|--------|
| DD | M | YYY    |
| 2  | 4 | 062022 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

|    |   |      |
|----|---|------|
| DD | M | YYYY |
|    |   |      |

|  |
|--|
| <p>Please give a general description of the premises (please read guidance note 1)</p> <p>A small sized based Mini Market and grocery store selling International food stuffs, with an off licence</p> |
|--|

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

|  |
|--|
|  |
|--|



What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

|  |       |        |  |                          |
|--|-------|--------|--|--------------------------|
| <b>Plays</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)   |                          |
|  |       |        | Indoors  | <input type="checkbox"/> |
|  |       |        | Outdoors   | <input type="checkbox"/> |
|  |       |        | Both   | <input type="checkbox"/> |
| Day  | Start | Finish | <b>Please give further details here</b> (please read guidance note 4)  |                          |
| Mon  |       |        |  |                          |
| Tue  |       |        | <b>State any seasonal variations for performing plays</b> (please read guidance note 5)  |                          |
| Wed  |       |        |  |                          |
| Thur   |       |        | <b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |                          |
| Fri  |       |        |  |                          |
| Sat  |       |        |  |                          |
| Sun  |       |        |  |                          |

**B**

|  |       |        |   |                          |
|--|-------|--------|---|--------------------------|
| <b>Films</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)  |                          |
|  |       |        | Indoors   | <input type="checkbox"/> |
|  |       |        | Outdoors  | <input type="checkbox"/> |
|  |       |        | Both  | <input type="checkbox"/> |
| Day  | Start | Finish | <b>Please give further details here</b> (please read guidance note 4)   |                          |
| Mon  |       |        |   |                          |
| Tue  |       |        |   |                          |
| Wed  |       |        | <b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)  |                          |
| Thur   |       |        |   |                          |
| Fri  |       |        |   |                          |
| Sat  |       |        | <b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |                          |
| Sun  |       |        |   |                          |
|  |       |        |   |                          |

C

| <b>Indoor sporting events</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b><u>Please give further details</u></b> (please read guidance note 4)   |
|---|-------|--------|---|
| Day   | Start | Finish |   |
| Mon   |       |        |   |
|   |       |        |   |
| Tue   |       |        | <b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)  |
|   |       |        |   |
| Wed   |       |        |   |
|   |       |        |   |
| Thur  |       |        | <b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |
|   |       |        |   |
| Fri   |       |        |   |
|   |       |        |   |
| Sat   |       |        |   |
|   |       |        |   |
| Sun   |       |        |   |
|   |       |        |   |

**D**

|   |       |        |  |                          |
|---|-------|--------|--|--------------------------|
| <b>Boxing or wrestling entertainments</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b><br>(please read guidance note 3)   |                          |
|   |       |        | Indoors  | <input type="checkbox"/> |
|   |       |        | Outdoors   | <input type="checkbox"/> |
|   |       |        | Both   | <input type="checkbox"/> |
| Day   | Start | Finish | <b><u>Please give further details here</u></b> (please read guidance note 4)   |                          |
| Mon   |       |        |  |                          |
| Tue   |       |        |  |                          |
| Wed   |       |        | <b><u>State any seasonal variations for boxing or wrestling entertainment</u></b><br>(please read guidance note 5)   |                          |
| Thur  |       |        |  |                          |
| Fri   |       |        |  |                          |
| Sat   |       |        | <b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |                          |
| Sun   |       |        |  |                          |
|   |       |        |  |                          |

**E**

|   |       |        |   |          |                          |
|---|-------|--------|---|----------|--------------------------|
| <b>Live music</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)  | Indoors  | <input type="checkbox"/> |
|   |       |        |   | Outdoors | <input type="checkbox"/> |
|   |       |        |   | Both     | <input type="checkbox"/> |
| Day   | Start | Finish | <b>Please give further details here</b> (please read guidance note 4)   |          |                          |
| Mon   |       |        |   |          |                          |
| Tue   |       |        | <b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)  |          |                          |
| Wed   |       |        |   |          |                          |
| Thur  |       |        | <b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |          |                          |
| Fri   |       |        |   |          |                          |
| Sat   |       |        |   |          |                          |
| Sun   |       |        |   |          |                          |

**F**

|   |       |        |   |                          |
|---|-------|--------|---|--------------------------|
| <b>Recorded music</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)  |                          |
|   |       |        | Indoors   | <input type="checkbox"/> |
|   |       |        | Outdoors  | <input type="checkbox"/> |
|   |       |        | Both  | <input type="checkbox"/> |
| Day   | Start | Finish | <b>Please give further details here</b> (please read guidance note 4)   |                          |
| Mon   |       |        |   |                          |
| Tue   |       |        |   |                          |
| Wed   |       |        | <b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)  |                          |
| Thur  |       |        |   |                          |
| Fri   |       |        |   |                          |
| Sat   |       |        | <b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |                          |
| Sun   |       |        |   |                          |
|   |       |        |   |                          |

**G**

|  |       |        |   |                          |
|--|-------|--------|---|--------------------------|
| <b>Performances of dance</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)  |                          |
|  |       |        | Indoors   | <input type="checkbox"/> |
|  |       |        | Outdoors  | <input type="checkbox"/> |
| Day  | Start | Finish | Both  | <input type="checkbox"/> |
| Mon  |       |        | <b><u>Please give further details here</u></b> (please read guidance note 4)  |                          |
| Tue  |       |        |   |                          |
| Wed  |       |        | <b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)  |                          |
| Thur   |       |        |   |                          |
| Fri  |       |        | <b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |                          |
| Sat  |       |        |   |                          |
| Sun  |       |        |   |                          |



**H**

|   |       |        |   |          |                          |
|---|-------|--------|---|----------|--------------------------|
| <b>Anything of a similar description to that falling within (e), (f) or (g)</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | Please give a description of the type of entertainment you will be providing  |          |                          |
| Day   | Start | Finish | <b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)   | Indoors  | <input type="checkbox"/> |
| Mon   |       |        |   | Outdoors | <input type="checkbox"/> |
|   |       |        |   | Both     | <input type="checkbox"/> |
| Tue   |       |        | <b>Please give further details here</b> (please read guidance note 4)   |          |                          |
| Wed   |       |        |   |          |                          |
| Thur  |       |        | <b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)  |          |                          |
| Fri   |       |        |   |          |                          |
| Sat   |       |        | <b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |          |                          |
| Sun   |       |        |   |          |                          |

I

|   |       |        |   |                          |  |  |
|---|-------|--------|---|--------------------------|--|--|
| <b>Late night refreshment</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b><br>(please read guidance note 3) |                          |  |  |
|   |       |        | Indoors   | <input type="checkbox"/> |  |  |
|   |       |        | Outdoors  | <input type="checkbox"/> |  |  |
|   |       |        | Both  | <input type="checkbox"/> |  |  |
| Day   | Start | Finish | <b>Please give further details here</b> (please read guidance note 4)   |                          |  |  |
| Mon   |       |        |   |                          |  |  |
| Tue   |       |        |   |                          |  |  |
| Wed   |       |        |   |                          | <b>State any seasonal variations for the provision of late night refreshment</b><br>(please read guidance note 5)  |  |
| Thur  |       |        |   |                          |  |  |
| Fri   |       |        |   |                          | <b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6) |  |
| Sat   |       |        |   |                          |  |  |
| Sun   |       |        |   |                          |  |  |

J

|  |       |        |   |                  |                                     |
|--|-------|--------|---|------------------|-------------------------------------|
| <b>Supply of alcohol</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)  | On the premises  | <input type="checkbox"/>            |
|  |       |        |   | Off the premises | <input checked="" type="checkbox"/> |
|  |       |        |   | Both             | <input type="checkbox"/>            |
| Day  | Start | Finish | <b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)  |                  |                                     |
| Mon  | 07.00 | 00.00  |   |                  |                                     |
| Tue  | 07.00 | 00.00  |   |                  |                                     |
| Wed  | 07.00 | 00.00  |   |                  |                                     |
| Thur   | 07.00 | 00.00  |   |                  |                                     |
| Fri  | 07.00 | 00.00  |   |                  |                                     |
| Sat  | 00.00 | 02.00  |   |                  |                                     |
|  | 07.00 | 00.00  |   |                  |                                     |
| Sun  | 00.00 | 02.00  |   |                  |                                     |
|  | 07.00 | 00.00  |   |                  |                                     |
|  |       |        | <b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |                  |                                     |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

|   |     |
|---|-----|
| Name<br>Mr Rebwar Okhrati   |     |
| Date of birth: xxxx Place of birth: Mariwan, Iran Nationality: Iranian Share<br>Code ( Right to work): xxxxxx |     |
| Address<br>xxxxxx   |     |
| Postcode  | xxx |
| Personal licence number (if known)<br>PA4347  |     |
| Issuing licensing authority (if known)<br>Wakefield District Council  |     |

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).**

None

L

| <b>Hours premises are open to the public</b><br>Standard days and timings<br>(please read guidance note 7) |       |        | <b>State any seasonal variations</b> (please read guidance note 5)  |       |
|--|-------|--------|---|-------|
| Day  | Start | Finish |   |       |
| Mon  | 07.00 |        | <b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6) |       |
|  |       |        |   | 00.00 |
| Tue  | 07.00 |        |   |       |
|  |       |        |   | 00.00 |
| Wed  | 07.00 |        |   |       |
|  |       |        |   | 00.00 |
| Thur   | 07.00 |        |   |       |
|  |       |        |   | 00.00 |
| Fri  | 07.00 |        |   |       |
|  |       |        |   | 00.00 |
| Sat  | 00.00 | 02.00  |   |       |
|  | 07.00 | 00.00  |   |       |
| Sun  | 00.00 | 02.00  |   |       |
|  | 07.00 | 00.00  |   |       |

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)**1. CCTV**

- 1.1 The premises shall install and maintain a digital CCTV system
- 1.2 The CCTV system shall have sufficient hard drive storage capacity to store a minimum of 31 days.
- 1.3 The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises at each exit and entrance point.
- 1.5 A CCTV log will be completed on a weekly basis to record all elements of the CCTV System is maintained in good working order and recordings date and time stamped.
- 1.6 All staff shall be trained in the operation of the CCTV system to ensure rapid data retrieval & downloads of footage can be provided to the Police & the Local Authority Officer upon reasonable request in accordance with the Data Protection Act.
- 1.7 CCTV shall be continually recording during licensable hours
- 1.8 In the event of a failure of the CCTV system for any reason, a record of the failure will be recorded in the premises log and immediate steps will be made to rectify the problem.

**b) The prevention of crime and disorder****2. Incident / Refusals Register**

- 2.1 An incident log must be kept at the premises. Log records will be retained for a period of 12 months from the date it occurred. It will be made immediately available on request to an 'authorised person' (as defined by section 13 of the Licensing Act 2003), an authorised trading standards officer or the police, and must record the following;
  - (a) All crimes reported to the premises (where relevant to the licensing objectives)
  - (b) Any incidents of disorder
3. When the designated premises supervisor is not on duty, a contact telephone number will be available at all times.
4. All spirits will be stored and sold behind the counter
5. Roller shutters are in operation at the front of the premises

**c) Public safety**

6. An appropriate Fire Risk assessment will be carried out

**d) The prevention of public nuisance**

7. Prominent, clear and legible signage shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quickly and quietly. (Quiet Notice)

8. All employees will be vigilant and monitor the area immediately outside the shop and will use their best endeavours to disperse groups of 3 or more persons that appear to be loitering outside.

the shop if they have been customers of the shop. In addition, all staff will report any anti-social behaviour or acts of crime to the police immediately and provide the police with any CCTV footage on request.

9. Deliveries to the premises shall be conducted in a manner that will not cause a nuisance to the occupiers of any residential properties surrounding the delivery address and deliveries shall be made at a time that will not lead to any public nuisance.

**e) The protection of children from harm**

10. A written register of refusals will be kept including a description of the people who have been unable to provide required identification to prove their age. Such records shall be kept for a period of 12 months and will be collected by the designated premises supervisor and produced to the police or an 'authorised person' (as defined by section 13 of the licensing act 2003) or an authorised trading standards officer the local authority/council on demand.

11. All staff engaged in the sale of alcohol to be trained in Challenge 25. Training records shall be kept on the premises and produced to the police or an 'authorised person' (as defined by section 13 of the licensing act 2003) or an authorised trading standards officer of the local authority/council on demand.

12. Proxy signs will be on display warning adults about the law surrounding buying alcohol for children

13. Staff will monitor the outside area to identify any potential proxy purchasing concerns.

**14. Challenge 25**

14.1 The premises shall operate a Challenge 25 policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the police or an 'authorised person'

14.2 Prominent, clear and legible Challenge 25 signage shall also be displayed at all entrances to the premises as well as at, at least one location behind any counter advertising the scheme operated.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. ( paid online via gov.uk) X
- I have enclosed the plan of the premises. X
- I have sent copies of this application and the plan to responsible authorities and others where applicable.   
*Electronic application*
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. X
- I understand that I must now advertise my application. X
- I understand that if I do not comply with the above requirements my application will be rejected. X
- X  
[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

*It is an offence, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.*

*It is an offence under section 24b of the immigration act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the immigration, asylum and nationality act 2006 and pursuant to section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified*

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**







|                    |  |
|--------------------|--|
| <b>Declaration</b> | <ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul> |
| Signature          | <i>Tony Clarke</i>   |
| Date               | 26 <sup>th</sup> May 2022  |
| Capacity           | Agent on behalf of the applicant   |

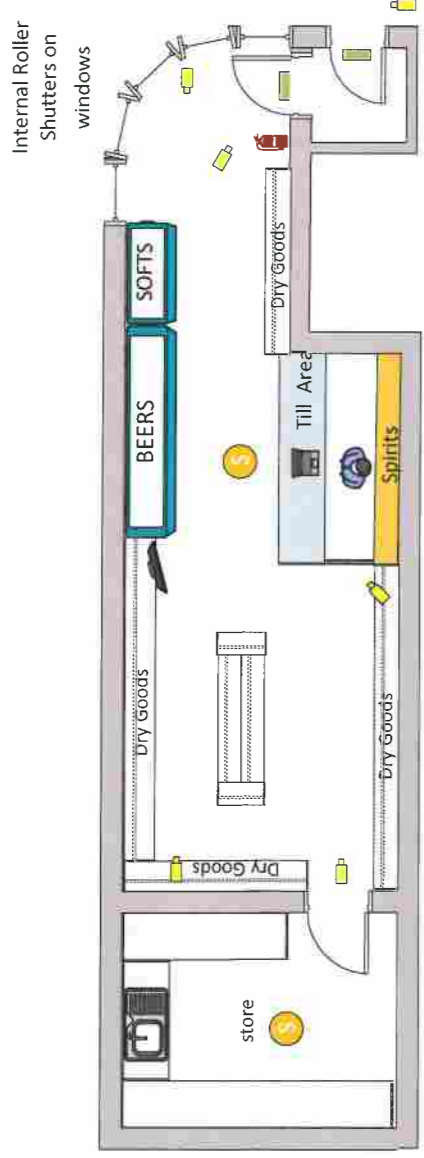
**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

|           |  |
|-----------|--|
| Signature |  |
| Date      |  |
| Capacity  |  |

|  |              |          |          |
|--|--------------|----------|----------|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)<br>Tony Clarke<br>JMC Licensing Consultants<br>540 Antrim road |              |          |          |
| Post town  | Belfast      | Postcode | BT15 5GJ |
| Telephone number (if any)  | 07388 441720 |          |          |
| If you would prefer us to correspond with you by e-mail, your e-mail address (optional)<br>securelicenses@gmail.com  |              |          |          |



| LEGEND            |   |
|-------------------|---|
| Smoke Detector    |  |
| Licensable Area   |  |
| Fire Exit         |  |
| Camera            |  |
| Fire Extinguisher |  |
| Monitor           |  |



|                 |   |  |         |
|-----------------|---|--|---------|
| Drawing Purpose | <b>PREMISES LICENCE APPLICATION</b>   |  | SCALE   |
| Drawing Details | <p>The purpose of this drawing is for the submission of a Premises Licence Application.<br/>                 All Measurements have been drawn in millimeters.<br/>                 This drawing is not to be used for the intention of any building, shop fitting or construction purposes.</p> |  | 1 : 100 |
|                 | Name of Premises  | Premises Address                         |         |
|                 | Corner Shop   | 253 Glossop Road<br>Sheffield<br>S10 2GZ |         |

May 25, 2022

**Consent of individual to being specified as premises supervisor**

I: *name of prospective premises supervisor* Mr Rebwar Okhrati  
*[home address of prospective supervisor]* \_\_\_\_\_  
of: xxxxxx  
\_\_\_\_\_

**hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for**

Apply for Premises Licence under S17 of the Licensing Act 2003  
*[type of application]*  
by  
*[name of applicant]* Mr Rebwar Okhrati

**relating to a premises licence** TBA  
*[number of existing licence, if any]*

**for**  
*[name and address of premises to which the application relates]* Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ

**and any premises licence to be granted or varied in respect of this application made by**  
Mr Rebwar Okhrati  
*[name of applicant]*

**concerning the supply of alcohol at**  
Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ  
*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

**Personal licence number**  
PA4347  
*[insert personal licence number, if any]*

**Personal licence issuing authority**  
Wakefield District Council  
*[insert name and address of personal licence issuing authority, if any]*

**Signed**  \_\_\_\_\_

**Name** *(please print)* Mr Rebwar Okhrati

**Date** 25<sup>th</sup> May 2022



## Rebwar Okhrati

They can work in the UK until 14 January 2025.

### Details

They can work in any job.

### If you employ this person

To avoid a [penalty](#), you must:

- check this looks like the person you meet face to face
- keep a secure copy of this online check (either electronically or in hard copy), for the duration of the employment and for 2 years after
- do this check again when their permission to be in the UK expires on 14 January 2025

Read the [employers' code of practice](#) to find out more about right to work checks.

### Details of check

**Company name**

Sheffield City Council

**Date of check**

26 May 2022

**Reference number**

XXXXXXXX

# Appendix 'B'

Agreed application amendments and  
associated correspondence

Jayne Gough (CEX)

**Subject:** Response to Objections from Neighbours and other Interested Parties- Application for the Grant of a Premises Licence - Corner Shop, 253 Glossop Road, S10 2GZ

**From:** Tony Clarke <securelicenses@gmail.com>

**Sent:** 30 June 2022 11:37

**To:** Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk>

**Subject:** Response to Objections from Neighbours and other Interested Parties- Application for the Grant of a Premises Licence - Corner Shop, 253 Glossop Road, S10 2GZ

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Emma,

I can confirm that my client is still happy to reduce the hours to the following:

- Opening hours and hours for the sale of alcohol to 08:00 - 23:00 every day

Also, after we received the updated objection from Changing Sheffield I spoke to my client at length regarding the signage, taking at face value what Peter Sephton had written. My client has made it clear to me that he has no intention of being an OFF licence and is more than happy with the plans submitted which accurately describe the layout of the premises clearly identifying that approximately 80% of the shelving will be stocked with Dry goods, household products, soft drinks etc.

It appears that at the moment Mr Sephton saw the signage the only display stickers that had been made were the ones showing the Alcohol.

The rest of the signage has not been fitted and is due to be completed shortly.

I would suggest that Mr Sephton visit the shop to hopefully allay his fears that this is an OFF licence.

To further cement this we are happy to include the condition:

- Alcohol stock levels on display will not exceed 20% of overall shelf space at any time.

My client is more than willing to meet with his neighbors or any other Objectors and he has asked me to state that once opens his door will remain open for anyone that wishes to come into the shop and discuss his intentions / and or how the shop is going.

On seeing the objections my client was immediately happy to reduce the hours and wishes to stress that he wants to feel like he is part of the local community, and is sorry to see that no one has approached him to date regarding these issues.

We don't feel that any further conditions would be necessary at the stage to further promote the Licensing objectives, but we are willing to listen to suggestions.

Kind Regards

Tony Clarke  
JMC licensing

Mark Thomas.

Jayne Gough (CEX)

---

**Subject:** FW: Objection to Licence for 253 Glossop Road / RE: Jayne Gough's email

**From:** Tony Clarke <[securelicenses@gmail.com](mailto:securelicenses@gmail.com)>

**Sent:** 04 July 2022 14:30

**To:** MARK THOMAS licensingservice <[licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)>

**Subject:** Re: Objection to Licence for 253 Glossop Road / RE: Jayne Gough's email

Hi Mark,

Ok great.

I'll leave it with you as to whether you want to contact the licensing department in relation to any outstanding objectors.

In effect, what we have to do in regards conditions and running the licence is a bit like a car.

We propose the right engine and the right driver and put it on the road. The driver looks after the day to day running of the car and the licence holder takes overall responsibility and authorises any changes later on and pays for the MOT (or annual fees, night time levies and fines of and when necessary etc

In this case the licence holder and premises supervisor is the same person which keeps things simple. We will continue to work with him until we are satisfied that all of the conditions have been met and will be available for any support needed in the future.

My client has previous help the same positions at another premises and we see no reason at this stage why there should be any issues.

Kind regards

Tony

On Mon, 4 Jul 2022 at 3:21 pm, MARK THOMAS < wrote:

Dear Tony Clarke,

Yes it would be good to hear from licencing just out of courtesy but so far nothing.

I hear what you say on pre-conditions.

We look forward to seeing this in practice and your ongoing supervision.

Kind regards,

Mark Thomas  
Resident

-----Original Message-----

**From:** Tony Clarke <[securelicenses@gmail.com](mailto:securelicenses@gmail.com)>

**To:** MARK THOMAS licensingservice <[licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)>

**Sent:** Mon, 4 Jul 2022 14:17

**Subject:** Re: Objection to Licence for [253 Glossop Road](#) / RE: Jayne Gough's email

Hi Mark,

I'm afraid I'm not the right person to ask. I know this simply because I have received all letters of objection the day after the final date of consultation and there are none from the authorities apart from Public Health which have now withdrawn their objection given the concessions we've made in relation to hours etc.

You could ask the licensing authority why they haven't informed you directly but I'm sure they will tell you they don't do this as a matter of course unless you ask.

In regards good faith I refer to all of the points we have made to date.

This is an application with a list of conditions that are to be deemed sufficient or not to uphold the licensing objectives.

Along with the reduction in hours, commitment to install a security gate and cctv camera and 'tone down' the signage and percentages of alcohol we can only say what we will do to prevent and support the objectives.

All of this, as I've stated must happen before the licence will be in effect even if granted at the hearing.

We will ensure, as agents that this does happen and my client is aware of this fact.

Kind regards

Tony

On Mon, 4 Jul 2022 at 3:08 pm, MARK THOMAS wrote:

Dear Tony Clarke,

We haven't been informed that the Police and Licencing authorites are supporting your application because we thought that would be for determination once all objections had been lodged.

Do you have a copy of anything confirming the above?

To re-iterate - again - our objections could be mitigated if your client acts in good faith and does what he says he is going to do before he begins selling alcohol.

Kind regards,

Mark Thomas  
Resident

-----Original Message-----

From: tony clarke <[securelicenses@gmail.com](mailto:securelicenses@gmail.com)>

To: MARK THOMAS licensingservice Sheffield <[licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)>

Sent: Mon, 4 Jul 2022 13:41

Subject: Re: Objection to Licence for [253 Glossop Road](#) / RE: Jayne Gough's email

Good Afternoon Mark,

Thankyou for your email.

I'm sorry but I have to disagree with your comments about the process and faults etc.

There is no catastrophe, or shameful disregard of the law to show people who's Boss....this is a gross misinterpretation of the facts. People do unfortunately make genuine mistakes, and as we have stated in our email to the licensing office last Friday there was no alcohol being sold for the short time between the Temporary Licenses being valid and another objector making us aware the alcohol was still on display.

If you have any further questions please refer to this email that should have been forwarded to you by the licensing department.

No matter what experience we have in this industry we can not possibly understand the level and or type of objection we receive until we apply.

To suggest our experience should allow us this foresight is absurd to be honest. The possibility that this process has been shambolic, again is absurd. How are we supposed to know who or what any objections might be when we apply for a premises licence? To make this accusation you must first understand the process and the legislation surrounding it.

We have been reactionary and helpful and we feel that my client has agreed to your suggestions wholeheartedly to resolve all of the issues you and others have put forward, and we are sorry you still feel aggrieved.

When you say you were first made aware of an application when you saw the branding can I please point out that we are only required by law to advertise in the local newspaper and display a copy of that notice at the premises for 28 days which we did, and unless the planning department object to my clients branding then I'm afraid he is not legally entitled to change it. He has offered to change some of it because it's become a sensitive issue. Also, this is not like a planning application where we or the council have to inform all of the neighbouring properties.

Furthermore, when an applicant submits an application for a premises licence he or she is entitled to apply for whatever time they wish. After hearing about the objections my client immediately offered to reduce the hours significantly, he has now offered to install a security gate which the neighbours will have access to as well as a security camera which you recommended last Friday.

As you also know my client will also change some of the signage and the additional condition has been offered stipulating the percentages of groceries and alcohol. This is as much as we can do legally.

If you are still wishing to object then obviously my client will have this matter resolved at the hearing stage.

If you haven't had site of the email we sent to the licensing office making the above points clear on Friday last week then I will assume that there is a crossed wire and that hopefully all matters can now be resolved.



Kind regards

Tony Clarke  
JMC Licensing

On Mon, 4 Jul 2022 at 10:37 am, MARK THOMAS  wrote:

Dear Tony Clarke,

Your clients don't seem to be having much luck.

You now say the branding was an error which is again someone else's fault. However, the branding was the first we knew of an attempt to open an off licence and was put up ages ago.

Then there was a misunderstanding on when the "temporary" licence began/ended.

Then the catastrophe of having to be closed down for the shameless disregard of the fact no licence has even been discussed in committee let alone granted.

A cynic might think these are not mistakes but aggressive and deliberate acts designed to show locals who is boss. That or the fact no one has bothered to visit the site to understand the issues and therefore communication is at best shambolic.

I can also tell you right now, any good will you had begun to accumulate is evaporating with this latest distraction of somehow putting the onus on residents to proactively seek out your mysterious client / the applicant and to individually put our objections to him/her.

Apparently, all of this disruption and heartache could have been avoided if only we had gone out of our way to explain our objections. Under what circumstances ought we be required to do that?

It is not our job to persuade your client to take down his/her aggressive advertisements to the world he is going to be selling one commodity before anyone had even been consulted.

That act alone is the height of arrogance and was done to ensure no one could come back in the future and say we didn't realise this was going to be a de-facto off-licence.

This is all looking like your client does know the form not least because you have sixteen years advising off-licences on how best to overcome local opposition to licencing applications.

It seems they are choosing to ignore individual rules or are being wilfully ignorant or worse just don't give a damn generally which is the impression we are getting

On the substantive proposals as to the hours, the 80/20% splits, the security gate, the new branding and external CCTV (to add to the shoplifting surveillance already in place) these are to be welcomed

Given everything I have pointed out above, there is already a suspicion that further breaches will occur and ideally, I would have liked the licence to be issued on a trial basis of three months to see whether your client is acting in good faith or as suspected, will do whatever he/she wants the second our backs are turned.

As previously stated, we are a tight, loyal community looking for positive additions to our neighbourhood.

If your client wishes to reassure us of his/her good intentions, he/she, unlike us, knows where we live. Drop us a line.

Kind regards,

Mark Thomas

Resident

-----Original Message-----

From: Tony Clarke <[securelicenses@gmail.com](mailto:securelicenses@gmail.com)>

To: MARK THOMAS

Sent: Fri, 1 Jul 2022 17:31

Subject: Re: Objection to Licence for [253 Glossop Road](#)

Hi Mark,

The branding was in part an error made by the company doing the advertising part the fact they have not yet completed the advertising and part because my client was not aware of the feedback/ objections he has received to date.. the important bit, i hope is that it is being addressed.

I will mention the external camera to my client. This, I feel, is a good idea.and one that i will strongly recommend to my client.

I have not been informed of any meeting on Monday.

I have sent a full list of bullet points to the licensing department earlier this afternoon, so hopefully if you have not seen them by now you will see them on Monday.

Kind Regards

Tony Clarke

JMC Licensing

On Fri, 1 Jul 2022 at 16:57, MARK THOMAS wrote:

Dear Tony,

I think the gate suggestion might engender some community good will. As long as we worked on it together to ensure access for residents this might be very helpful way to mitigate the problem your client is causing.

It will need to be accompanied by external CCTV system covering the alleyway and that could also instil a bit more confidence.

If it were done in conjunction with replacing the hard liquor branding with something that is more balanced that would also be helpful.



What nobody can explain to us is if only 20% of what is being sold is alcohol, why is 100% of the branding imagery alcohol?

As residents with families, having a full blown booze palace on the door step that attracts only one type of customer is a non starter. No one wants drunks hanging around outside their houses at all hours of the day and night with all the security issues that brings. We can't leave our doors or gates unlocked as it is.

And then it's just the elephant in the room.

We would like a local store selling items of convenience as well as beers and wine. No problem with that per se. It is how we determine that the 80/20% balance is being adhered too is all.

We are not pedants and we all know it will be difficult to police without seeming like Little Englanders but we are serious about this condition.

If 80/20% on display are the restrictions required by law it needs to be that or something extremely close to it.

If your client acts in good faith there will be a local dividend from residents who will support the venture in a way which random one off sales from passing trade of branded liquor will never be able to match.

The licencing meeting is Monday. Would you like to agree to some of these proposals in advance?

Kindest regards,

Mark Thomas  
Resident

---Original Message---

From: Tony Clarke <[securelicenses@gmail.com](mailto:securelicenses@gmail.com)>

To: MARK THOMAS

Sent: Fri, 1 Jul 2022 14:26

Subject: Re: Objection to Licence for [253 Glossop Road](#)

Hi Mark,

Thanks for the latest letter,

I completely understand. Whilst he cannot be held responsible for anything outside of his boundary and whether this alley forms part of his property or not I'm not sure, but nevertheless I think it's not unreasonable to ask for this to be done at this stage.

Therefore, I have asked my client to look into the possibility of installing a gate at the side of the premises before alcohol can be sold at the premises. He may need permission from the Landlord, so I'm not sure what the outcome will be but I will keep you informed.

Thanks

Tony Clarke  
JMC Licensing

On Fri, 1 Jul 2022 at 13:23, MARK THOMAS wrote:

Dear Tony Clarke,

Thank you for your response.

I note that you are saying the store has now been closed until the alcohol has been removed pending any licence that might be granted.

Were these dates worked out in advance that this licence would go thru on the nod then? Seems very cosy.

Notwithstanding that, this "misunderstanding" might be an opportunity for a reset because the alcohol/regular goods balance was 50/50% when neighbours visited earlier today and clearly no one here will approve that.

If the owners genuinely contemplate the store as being 80/20% then can we see the 80% of convenience store goods on shelves now and if a licence is granted it will be so much easier for them to figure out where to put the 20% of alcohol.

That is reasonable isn't it? Can you get them to agree to that?

We are not an unreasonable group of people but equally, we will not be fobbed off with irreversible misrepresentations.

I take your point about the 08.00 opening to service locals with bread and milk etc and that in the morning, if there are those desperate to drink, they do have other options not very far away.

Clearly, if a licence is granted and this did become an issue specific to [253 Glossop Rd](#) then we would be calling on the owners for interventions.

Regarding the privacy of the back alleyway, as a community, we have paid for two password protected security gates to be erected due to previous anti-social behaviour mentioned elsewhere including drunks, drug dealing and muggings.

However, it is not for you or your client to call upon us to spend money to protect ourselves from problems he is creating literally up to our backyards emanating from his new off licence opening twenty yards away from my back gate.

I am assuming that like the licencing authority you have not had eyes on the problem either? If you had you would understand the proximity issue and how easy it would be for people to buy booze from the off licence - see the branding, that is what it is - and then get off the main road to cause unmonitored mehem.

I find it patronising that a community that has existed for here for well over two centuries is now the subject of patronising armchair refereeing when you would see in ONE site visit what the issues are.

If your client wishes to suggest putting up an additional security gate closer to his shop to prevent our properties from becoming a magnet for his customers then we would be all ears.

It still wouldn't deter everyone but it might go to making good on the stated intention of being a good neighbour.

Regarding the 20/80% rule and your assertion that we could get this enforced post licencing - frankly in the real world we have to live in, that is nonsense.

It wasn't many years ago that contrary to all planning and licencing laws, a Chinese restaurant placed a massive forty-foot external extraction fan on the outside of a Georgian building opposite our houses which are in a conservation area.

It took six years of enduring the noise, smells and general ugliness of this construction before the council finally persuaded the owners to move it to a less visible place.

In short, you and I know the licencing authorities are powerless or become indolent once a licence is granted.

Everyone seems to think disruption and anti-social behaviour is priced into the bargain when you live in the city centre. It is not.

If this genuinely is a local convenience store with 20% alcohol sales then prove that. It is not up to us to prove the opposite.

Do you really think we want an ongoing row with your clients which will further erode the limited benefits there are of living here?

We will prove to be good customers as we are to his barbers' shop and the

other local outlets. We believe in shopping local but there must be trust in the community and a dispute resolution formula if things go wrong.

If they want to be good neighbours then as a gesture of goodwill, would your clients consider modifying the aggressive hard liquor branding outside the shop? At the moment it screams off-licence and is designed to attract only one sort of customer.

Which bit of those images gives the impression this is a corner shop?

The "on-the-ground impact" is only felt amongst those of us that live here.

You are looking at this through the prism of restrictions being applied to a business where the owners go back to their lovely homes at the end of the night. We have to live with the fallout once the store closes.

Come and see our neighbourhood for yourselves before you invite us to accept conditions on the way WE have to live in our community.

Kind regards,

Mark Thomas  
Resident.

-----Original Message-----

From: Tony Clarke <[securelicenses@gmail.com](mailto:securelicenses@gmail.com)>

To: MARK THOMAS

Sent: Fri, 1 Jul 2022 11:35

Subject: Re: Objection to Licence for [253 Glossop Road](#)

Dear Mark,

I'm sorry you still feel disappointed that your concerns are not being met.

Can I please point out that if we state in the conditions of a licence that the premises will not apportion for sale more than 20% of its total goods for sale to alcohol then this becomes part of the licence and is enforceable by law, ie if this condition is not being met then the Premises Licence holder will be in breach of the licence, and could have it revoked.

Having been a licensing consultancy for more than 16 years we can draw from our experiences and feel that this would be sufficient in confirming that this will not be an OFF licence as you state but a convenience store with the facility of OFF sales for Alcohol. We feel that any committee would agree that this premises would be Food Led business and Not Alcohol Led because of the percentages of food/alcohol displayed for sale my client is committing to.

In regards to the timings, my client feels that an 8am start is perfectly reasonable given he is selling groceries, milk, bread etc for that time in the morning. One could argue that alcohol should not be available for sale until a later time but we believe from experience that this could cause an issue with potential crime or disorder which is what we have to try to avoid when applying for a licence.

Are you aware that if a shop is open but cannot sell alcohol until a later time then they cannot 'display' any alcohol at all. This is realistically impractical and because customers can 'see' the alcohol they assume that they can buy it, even in situations where the alcohol is covered up. We had a situation recently in a shop in Manchester where a customer grabbed a bottle of wine and 4 cans of budweiser from behind a curtain, put £10.00 on the till and walked out of the shop. This left the Licence holder in an awkward situation and he asked our advice what he should do to prevent this from happening in the future.

In regards to the entrance or alleyway at the side of the shop, do you mind me asking why is there not a gate fitted to prevent people from entering your private property ? surely this would alleviate the situation of potential public nuisance as discussed ?

I understand this is a genuine concern but it does seem strange that if you ( as a group) have experienced issues in the past then why something more cannot be done to address those concerns.

Kind Regards

Tony Clarke  
JMC licensing

On Thu, 30 Jun 2022 at 20:50, MARK THOMAS wrote:

Dear Emma Rhodes-Evans,

My wife and I lodged an objection which was acknowledged by in an email from Councillors Douglas Johnson and Ruth Mersereau, but we were not copied in on your correspondence to objectors which is concerning.

We have now read your proposals which are wholly inadequate and we remain firmly opposed to the application.

Not least because this looks like an attempt to sell us another booze outlet masquerading as a corner shop.

Looking at the layout of the shop, how would an employee be able to maintain security for the stock and be able to use "best endeavours" to break up groups of three or more outside the store?

Can you give examples of where this has worked successfully anywhere else?

I note in the email below from the shop owners representative (copied) that the new hours sought are 08.00 to 23.00.

The Councillors named above said in a press article that they want to make the hours 09.00 - 23.00. Can you confirm that this change has been accepted and if not when it will be determined?

Am I right that you have not attended the site to establish the geography and proximity of the shop to the rear of our properties?

If you had visited, you would see that the obvious place for people to congregate after making their purchase will be into our alleyway.

You are making proposals to us for which you have no knowledge of the local layout or context.

Can you confirm that you will inform us of your intention to make a site visit and that you will speak to residents that are concerned about this issue?

As far as the indication that "the door is open" to go and discuss these matters with the shop owner, we are not the ones causing this disruption.

If the shop owner really wants to be part of our community, then accepting our legitimate grounds for objection would go some way to helping us understand his rationale.

West street / Glossop Rd doesn't need another off-licence it needs a bakery, general store and grocers which yes, could sell alcohol at reasonable hours.

We have heard nothing of that sort. Just an aggressive branding of the outside of the shop with hard liquor imagery.

The representative says this is all because they 80% of the business that isn't about alcohol has not caught up yet. Really? Does that sound credible to anyone else?

Is this a reasonable thing to do if you want to be part of our community?

Councillors Douglas Johnson and Ruth Mersereau were robust in their opposition. We are not persuaded by these proposed changes

Kind regards,

Mark Thomas,  
Resident.

**From:** Tony Clarke <[securelicenses@gmail.com](mailto:securelicenses@gmail.com)>

**Sent:** 30 June 2022 11:37

**To:** Emma Rhodes-Evans (CEX) <[Emma.Rhodes-Evans@sheffield.gov.uk](mailto:Emma.Rhodes-Evans@sheffield.gov.uk)>

**Subject:** Response to Objections from Neighbours and other Interested Parties- Application for the Grant of a Premises Licence - Corner Shop, [253 Glossop Road, S10 2GZ](#)

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Emma,



I can confirm that my client is still happy to reduce the hours to the following:

- Opening hours and hours for the sale of alcohol to 08:00 - 23:00 every day

Also, after we received the updated objection from Changing Sheffield I spoke to my client at length regarding the signage, taking at face value what Peter Sephton had written. My client has made it clear to me that he has no intention of being an OFF licence and is more than happy with the plans submitted which accurately describe the layout of the premises clearly identifying that approximately 80% of the shelving will be stocked with Dry goods, household products, soft drinks etc.

It appears that at the moment Mr Sephton saw the signage the only display stickers that had been made were the ones showing the Alcohol.

The rest of the signage has not been fitted and is due to be completed shortly.

I would suggest that Mr Sephton visit the shop to hopefully allay his fears that this is an OFF licence.

To further cement this we are happy to include the condition:

- Alcohol stock levels on display will not exceed 20% of overall shelf space at any time.

My client is more than willing to meet with his neighbors or any other Objectors and he has asked me to state that once opens his door will remain open for anyone that wishes to come into the shop and discuss his intentions / and or how the shop is going.

On seeing the objections my client was immediately happy to reduce the hours and wishes to stress that he wants to feel like he is part of the local community, and is sorry to see that no one has approached him to date regarding these issues.

We don't feel that any further conditions would be necessary at the stage to further promote the Licensing objectives, but we are willing to listen to suggestions.

Kind Regards

Tony Clarke

JMC licensing

Stuart Barkworth

Jayne Gough (CEX)

**Subject:** FW: Objection to Licence for 253 Glossop Road

**From:** Stuart Barkworth

**Sent:** 01 July 2022 16:13

**To:** Tony Clarke <securelicenses@gmail.com>; Jayne Gough (CEX) <Jayne.Gough@sheffield.gov.uk>

**Subject:** Objection to Licence for 253 Glossop Road

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Tony, Jayne

Thank you for your emails outlining the suggested licensing conditions for this proposed convenience store/corner shop.

- Opening hours and hours for the sale of alcohol will be reduced to **08:00 - 23:00** **every day**

My preference was an opening time of 09:00 but I now understand from your emails that the shop cannot open and sell alcohol so 08:00 is acceptable.

- Alcohol stock levels on display will not exceed 20% of overall shelf space at any time – with approximately 80% of the shelving being stocked with Dry goods, household products, soft drinks etc.

For a convenience store/corner shop these space restraints also sound reasonable.

However, it is clear from the decor in the shop windows (see attached photo) the main purpose of this shop is the sale of alcohol.

The layout within the shop is, again, primarily for the sale of alcohol, with considerably more space dedicated to the display of beer and spirits - certainly more than 20%..

In it's current layout it is clearly an Off-Licence and not a convenience store

On this basis I am not prepared to withdraw my objection

Thanks

Stuart Barkworth

original signage.



Jennifer Thomas

Jayne Gough (CEX)

**Subject:** FW: Corner Shop, 253 Glossop Road - Licensing Sub-Committee response  
**Attachments:** PHOTO-2022-07-01-12-28-22.jpg; PHOTO-2022-07-01-12-28-43.jpg;  
PHOTO-2022-07-01-12-28-33.jpg

**From:** Jennifer Thomas  
**Sent:** 01 July 2022 14:57  
**To:** Jayne Gough (CEX) <Jayne.Gough@sheffield.gov.uk>  
**Cc:** Tony Clarke <securelicenses@gmail.com>; Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk>  
**Subject:** Re: Corner Shop, 253 Glossop Road - Licensing Sub-Committee response

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Jayne

I do indeed retain my objections to the "corner shop". All the advertisements on the shop portray alcohol albeit one - which displays alcohol related products. This shouts that this store is an off licence, and not somewhere I would go in to buy bread and milk for breakfast. We do already have a "corner shop" style store moments away next to the Glossop Road/Regent Street bus stop which sells bread, milk and has a butchers at the back of the shop. They do not sell alcohol. There are already several off licences on West St and the Tesco West St that do.

Another corner shop would be great if this was to offer us a good alternative to other stores - and the convenience of it being moments away - but not at the expense of further anti social behaviour. This is already an issue in the area as I am sure you are aware. We have worked hard as residents and spent a considerable amount of money on security gates at either end of the back of our row of terraces because of the problems we had with people using the alley to drink, take drugs and have sex - yes we have seen it all unfortunately. The gated alley runs along the back of our properties but we cannot, and should not be expected to - gate up to the area by the shop - that is not our property. We cannot do any more to protect the area and our homes we love to live in. Of course people will see this particular shop as an off licence as it is promoted as such - look at the photos attached - and some of those people will decide to drink this alcohol in the alley by the side and behind it - they will be noisy, they will leave litter (which invariably largely end up in our back gardens), they will use the area as a toilet, and may display some undesirable behaviours. I have a young son - I don't want him playing football in our back garden with the back alley smelling of urine. This is not West Street which is full of bars and off licences, this is a residential area full of families.

To be honest I would also be very concerned for the staff in this shop. The Sainsburys store that was situated by the University tram stop had issues with theft of alcohol and anti social behaviour - and they had several staff working on every shift plus a security guard in the doorway.

As it stands this is the wrong kind of shop in the wrong place. Please come and see the site and meet with the residents for whom this directly affects their day to day enjoyment of their homes.

Looking forward to hearing back from you.

Jennifer Thomas  
Resident

On Fri, 1 Jul 2022 at 10:39, Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)> wrote:

Good Morning Everyone,

My name is Jayne Gough and I have now been passed the file for the above named premises licence application due to outstanding objections being in place leading to the requirement of a Sub-Committee hearing for formal determination of the application.

This email is being sent out to all parties who have submitted formal objections.

Following on from Emma's recent email outlining the conditions which will be attached to the licence (if granted), I would like to highlight that the applicant has seen all objections and concerns raised by all parties, and has offered changes to the proposed licensed hours and general operation as detailed below which will also form part of the formal conditions if the licence is granted:

- Opening hours and hours for the sale of alcohol will be reduced to 08:00 - 23:00 every day
- Alcohol stock levels on display will not exceed 20% of overall shelf space at any time - with approximately 80% of the shelving being stocked with Dry goods, household products, soft drinks etc.

The applicant has stated that he is more than willing to meet with his neighbours, or any other Objectors and has stated that his door will remain open for anyone that wishes to come into the shop and discuss his intentions or how the shop is going, and also wishes to become a positive part of the community.

With this information being taken into consideration, I now need all parties to confirm whether they wish to retain their objection against this licence, or whether these conditions mitigate any concerns highlighted in the objections as they stand.

I need all confirmations no later than the close of business on Monday 4<sup>th</sup> July 2022 as I need to submit a full committee hearing and hearing invitations on Tuesday 5<sup>th</sup> July 2022 to meet legal timescales for the hearing (if required). If it is a case that all objections are withdrawn the licence can be granted in the terms outlined and no formal hearing will be required.

I respectfully look forward to hearing from you all at your earliest convenience.

Kindest regards

Jayne

Paula Lee

Jayne Gough (CEX)

**Subject:** FW: Corner Shop, 253 Glossop Road - Licensing Sub-Committee - OBJECTION

**From:** Paula Lee

**Sent:** 01 July 2022 13:35

**Subject:** Re: Corner Shop, 253 Glossop Road - Licensing Sub-Committee - OBJECTION

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Emma/Jayne

I hardly think some CCTV and a roller shutter elevates any of the concerns we have all raised – all that does is protect the shop – not the resident and our neighborhood.

We were informed this was a shop but it is in fact an off license selling mostly alcohol. We were lead to believe that it was 80% groceries and 20% drink. Having been in the shop - there is no way only 20% alcohol. There is way more than that – how will this be policed? And trading now without even a license!

Also the decals outside the ‘shop’ scream alcohol. If this is more of a convince store they need to be changing those to show that. See photo

Page 4  
Has anyone been on a site visit? I don’t think you can understand our issues unless anyone comes to see the impact a shop like this will have on our lives, community and neighborhood. As we have mentioned our access alley runs down the side of the ‘shop’ and is the perfect place for customers to stand drinking, smoking etc out of sight from anyone/police. Anti-social behavior around us is bad enough and the police aren’t interested. There was once in a car boot sale of drugs round the back of the houses – the police weren’t bothered and said unless there was violence we shouldn’t call again. Surely the Council should be protecting residents not adding to the problems we already have.

The council are actively encouraging families to live in the city centre on one hand but then putting inappropriate facilities around which clearly contradicts the family environment it wants to promote. Which is it? You can’t have it both ways. This is also a conservation area – we can’t cut a tree down without permission but you can open an off license? Hardly seems right.

This ‘shop’ is completely the wrong thing to bring to this site, it is a potential danger to us as residents (particularly the young children) from drunks, vomit, urination, rubbish, noise, gangs hanging about, beggars and general anti-social behavior. I put it to the panel – would you want this type of ‘shop’ at the end of your road. If the answer as I suspect in no then you understand our objections. I strongly suggest a site visit to view the location and alley issue. Our section of the alley is gated but we do not own the top of the alley properties so we cannot gate that section – maybe the ‘shop’ should pay for that to be done? But the gate will not stop rubbish (and other things) being thrown over/dumped.

I am particularly worried on the impact for the children and teenagers on the street. A ‘shop’ like this is not a good example for them is it? It just increase the dangers for them in their ‘safe’ environment.

I would love a convenience store, don’t get me wrong, to be able to buy my shopping etc. but this isn’t that as it stands – its mainly selling alcohol – and this is displayed at the door. If they have a rethink I will consider this again however at the moment just in case it’s not clear - I will **not** withdraw my objection.

Regards

# ② Additional Information for Mitigation.

Jayne Gough (CEX)

Subject: FW: Corner Shop - Further information

From: Katharine Cramond Wong  
Sent: 03 July 2022 10:02  
To: Jayne Gough (CEX) <Jayne.Gough@sheffield.gov.uk>  
Subject: Re: Corner Shop - Further information

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Thank your for the responses to our concerns. In response:

1. We actually did go to the shop and we were told no one spoke English by a person putting up signs. This was in relation to the noise they were making while building that was disrupting my work upstairs. At this point there was no premissis license notice or temporary event notice displayed. The only time we saw this was for 2-3 days before I submitted my objection.

The alcohol signage has yet to be removed despite our concerns and the shop being closed since your previous email.

3. The shop was open before your email. If they did not sell any alcohol in the times that they were open then perhaps they need to reconsider the need to sell alcohol for such long hours in this location.

Could you ask whether, if the license hours are amended, will the proposed opening hours be amended?

I, as the tenant upstairs, would still be conscious of these hours and would propose a license from 10am-10pm would be satisfactory for me to withdraw my objection along with the 80/20 condition and best endeavours to ensure people do not loiter in the area. You only have to walk down West Street at 11pm to see people taking Nos is sold behind the counter and litter outside, parked cars and groups of people hanging outside and begging. This being a very residential street does not lend itself to this behaviour. It does not seem that the owner would like to work with us at all, we have had to deal with their building noise for weeks without them speaking to us and they opened with fully stocked alcohol shelves without a license.

If the hours could be further amended, we will withdraw my objection.

Many thanks,

Katharine Cramond



On 1 Jul 2022, at 17:44, Jayne Gough (CEX) <Jayne.Gough@sheffield.gov.uk> wrote:

Good Afternoon All,

Further to my earlier email, I have been sent further information from the applicant's agent which he wishes for me to pass on to all parties.

Please see below for your information and consideration:

1. My client is happy to work with all of the neighbours to find a resolution, and yet he is surprised that no one to date has been to the shop and asked to speak to him. He is courteous, well-mannered and has good intentions for the neighbourhood and the shop.
2. Although we have stated this before, can we please reiterate that the signage is not finished and my client is waiting on more decals to finish this off, and after some recent comments he has informed me that he will be removing some of the alcohol signs and toning it down to reflect the actual groceries/alcohol percentages.
3. He has agreed to speak to the landlord and obtain permission to fit a gate that the neighbours can use to access their property. This will be accessible in a similar way to what Mark Thomas informed me that they have already further down the path. Further discussions may need to be had, so he is inviting any interested parties to visit his shop and discuss the details with him.
4. The percentage of Groceries/ Alcohol will be approx. 80/20. This is enforceable and will be adhered to. I have reiterated the importance of this and he is aware of the penalties of a breach of the conditions. The reason why it was not like it is until now is because whilst using the Temporary licence this condition did not apply.
5. The condition that states the Premises Licence Holder will use his best endeavours to ask people to refrain from hanging around the shop is about as strongly worded enforceable condition we feel we can offer that won't lead to conflict of some kind, which can have a detrimental effect on the licensing objectives, and in our opinion this kind of condition is not normally even used in a small premises like this, so we would consider anything further to this onerous to the objectives.
6. He is extremely sorry there was an issue with the alcohol this morning. It should have been removed from the shelves and unfortunately was not done after the temporary licences lapsed on the 29th June.  
This was a genuine misunderstanding. No sales of Alcohol have taken place during the last two days. As soon as i was made aware of this fact this morning i phoned my client and he closed the shop. My client does have CCTV fitted in the shop and the recordings have been stored on a memory device in case anyone from the authorities wish to view any footage from the last two days.

Kindest regards  
Jayne

*Jayne Gough*

*Licensing Strategy and Policy Officer & Health and Wellbeing Lead*

*Licensing Service*

*Streetscene & Regulation*

*Sheffield City Council*

*Block C Staniforth Road Depot,*

*Staniforth Road*

*Sheffield*

*S9 3HD*

*Tel: 0114 2734264*



Licensing team  
Block C  
Staniforth Road Depot  
Sheffield  
S9 3HD

Ashley Cadby

Dear Emma

I did not receive the email outlining the actions below and would like to confirm that my objection to the licence for 253 Glossop Road was received. I would like to address the points you raise in the email I did not receive. I have addressed the points in your original email in order.

- 1. The premises shall install and maintain a digital CCTV system. The CCTV system shall have sufficient hard drive storage capacity to store a minimum of 31 days. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises at each exit and entrance point. A CCTV log will be completed on a weekly basis to record all elements of the CCTV System is maintained in good working order and recordings date and time stamped.**
- 2. All staff shall be trained in the operation of the CCTV system to ensure rapid data retrieval & downloads of footage can be provided to the Police & the Local Authority Officer upon reasonable request in accordance with the Data Protection Act.**
- 3. CCTV shall be continually recording during licensable hours. In the event of a failure of the CCTV system for any reason, a record of the failure will be recorded in the premises log and immediate steps will be made to rectify the problem. b) The prevention of crime and disorder.**
- 4. An incident log must be kept at the premises. Log records shall be retained for a period of 12 months from the date it occurred. It shall be made immediately available on request to an 'authorised person' (as defined by section 13 of the Licensing Act 2003), an authorised trading standards officer or the police, and must record the following; (a) All crimes reported to the premises (where relevant to the licensing objectives) (b) Any incidents of disorder**

The inclusion of CCTV does not in any way reassure me that an alcohol licence is desirable. The most recent data on the effectiveness of CCTV in preventing crime in this type of location, i.e., that of not a pure residential area or a car park, but an area with shops shows that CCTV has no effect on the reduction in crime<sup>i</sup>. So, the inclusion of CCTV in this proposal does not address our worries of reducing the impact it will have on crime and anti-social behaviour. While there are many studies which show how off-licence outlets increase violent crime and anti-social behaviour. This paper shows how restricting the number off-licence reduces crime<sup>ii</sup>. To quote from the Home Offices 2018 Revision on licensing 'The provision of late-night refreshment is regulated primarily because it is often linked to alcohol-fuelled crime and disorder in the night-time economy,'

**5. When the designated premises supervisor is not on duty, a contact telephone number shall be available at all times.**

**6. All spirits shall be stored and sold behind the counter**

**7. Roller shutters shall be in operation at the front of the premises**

The above does not address the social aspect, it just protects the shop from theft.

**8. Prominent, clear and legible signage shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quickly and quietly. (Quiet Notice)**

Currently the entire of the shop front which supposedly sells 80% dry goods, and 20% alcohol is taken up by 100% of alcohol advertising.

**9. All employees shall be vigilant and monitor the area immediately outside the shop and shall use their best endeavours to disperse groups of 3 or more persons that appear to be loitering outside the shop if they have been customers of the shop. In addition, all staff shall report any anti-social behaviour or acts of crime to the police immediately and provide the police with any CCTV footage on request.**

This does not stop crime.

**10. Deliveries to the premises shall be conducted in a manner that will not cause a nuisance to the occupiers of any residential properties surrounding the delivery address and deliveries shall be made at a time that shall not lead to any public nuisance.**

**11. A written register of refusals shall be kept including a description of the people who have been unable to provide required identification to prove their age. Such records shall be kept for a period of 12 months and shall be collected by the designated premises supervisor and produced to the police or an 'authorised person' (as defined by section 13 of the licensing act 2003) or an authorised trading standards officer the local authority/council on demand.**

**12. All staff engaged in the sale of alcohol shall be trained in Challenge 25. Training records shall be kept on the premises and produced to the police or an 'authorised person' (as defined by section 13 of the licensing act 2003) or an authorised trading standards officer of the local authority/council on demand.**

As challenge 25 is a retailing strategy and not mandatory, so although we have a promise that this will be the case there is no actual need for the retailer to comply, with anything other than the standard over 18 requirements. This also does not address our worry about the sale of alcohol fuelling anti-social behaviour and increasing the risk of serious crime in the area.

**13. Proxy signs shall be on display warning adults about the law surrounding buying alcohol for children.**

Please see above answer

**14. Staff shall monitor the outside area to identify any potential proxy purchasing concerns.**

To quote a study from the IAS, 'A number of drivers of alcohol-related crime identified include price, the density and types of premises, and extended drinking hours.' More worryingly the 2018 study by Trangenstein<sup>iii</sup> states in its conclusion: Access to outlets that allow for off-site consumption had a greater association with violent crime than outlets that only permit on-site consumption. The lack of effective measures to keep order in and around off-premise outlets could attract or multiply violent crime.

This is a very worrying statistics for someone who will be forced to live so close to an outlet, which is obviously specifically targeting the late-night drinking and extending the west-street night drinking culture into the residential area of Glossop Road. The shop has already started to fill its shelves with alcohol and its advertisements contain nothing but alcohol.

**15. The premises shall operate a Challenge 25 policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the police or an 'authorised person' 14.2 Prominent, clear and legible Challenge 25 signage shall also be displayed at all entrances to the premises as well as at, at least one location behind any counter advertising the scheme operated.**

As challenge 25 is a retailing strategy and not mandatory, so although we have a promise that this will be the case there is no actual need for the retailer to comply, with anything other than the standard over 18 requirements. This also does not address our worry about the sale of alcohol fuelling anti-social behaviour and increasing the risk of serious crime in the area.

Currently violent crime on West St is situated towards the current late-night off-licences, see the maps from <https://www.police.uk/> for the last two months, given in the appendix. Allowing this shop to sell alcohol late into the night will spread out those violent crime (8 a month) down from West St. to Glossop Rd. This will surely disrupt the residential area and require a thinner police presence.

#### Final statements

- 1.) This shop is designed to sell alcohol at night. It has stocked its shelves with only alcohol which is all you see from the window. Its advertising is targets to alcohol sales.
- 2.) This is extending the late West Street night drinking culture into Glossop Road.
- 3.) CCTV is shown to have no effect in reducing crime in this setting.
- 4.) The focus on not selling to underage drinkers is a complete red hearing as, the number of underage drinkers shopping after 11pm is going to be minimal. 93% of alcohol based violent crime (which in studies increases with this type of outlet) is caused by offenders in the age range 16-39<sup>iv</sup>.
- 5.) There are no real actions aimed at reducing antisocial behaviour or reducing crime, caused by the sale of late-night alcohol.
- 6.) Under The Police and Crime bill, the local authority has a duty of care to address the following.
  - The prevention of crime and disorder,
  - public safety,
  - the prevention of public nuisance; and
  - the protection of children from harm.

I cannot see how this proposal address the first three items, specifically when the evidence is strong that CCTV will not work and that the granting of a late licence will lead to increased anti-social behaviour and violent crime.

Appendix



<sup>i</sup> Piza, E. L., Welsh, B. C., Farrington, D. P., & Thomas, A. L. (2019) 'CCTV surveillance for crime prevention: A 40-year systematic review with meta-analysis'(opens an external website in the same tab), *Criminology & Public Policy*, 18(1), 135-159.

<sup>ii</sup> De Vocht F, Heron J, Campbell R, et al  
Testing the impact of local alcohol licencing policies on reported crime rates in England  
*J Epidemiol Community Health* 2017;71:137-145.

<sup>iii</sup> Trangenstein PJ, Curriero FC, Webster D, Jennings JM, Latkin C, Eck R, Jernigan DH. Outlet Type, Access to Alcohol, and Violent Crime. *Alcohol Clin Exp Res*. 2018 Nov;42(11):2234-2245. doi: 10.1111/acer.13880. Epub 2018 Sep 26, PMID: 30256427; PMCID: PMC6214776.

<sup>iv</sup> Crime Survey for England and Wales and police

# ②- Addition of gate + CCTV.

Jayne Gough (CEX)

---

**Subject:** FW: URGENT: Further information from applicant Re: Corner Shop Licence application

**From:** Ashley J Cadby  
**Sent:** 08 July 2022 14:30  
**To:** Jayne Gough (CEX) <Jayne.Gough@sheffield.gov.uk>  
**Cc:** Douglas Johnson <douglas.johnson@councillor.sheffield.gov.uk>; Brian Holmshaw (Green CLLR) <Brian.Holmshaw@councillor.sheffield.gov.uk>; Tony Clarke <securelicenses@gmail.com>; Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk>  
**Subject:** Re: URGENT: Further information from applicant Re: Corner Shop Licence application

Thank you for this. Because we believe that an off license will increase violent crime and antisocial behaviour and we know that CCTV will have no affect on this we will not be withdrawing our objection.  
I speak for the family living at 76 Gell st.  
Ashley.

Sent from my iPhone

On 8 Jul 2022, at 14:10, Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)> wrote:

Good Afternoon,  
I am in the process of collating all the necessary information to send you all a report bundle and invitation for the Licensing Sub-Committee Hearing which is planned to go ahead on the 19<sup>th</sup> July at 10:30am at Sheffield Town Hall.

Ahead of this hearing, the applicant's agent has forwarded the attached photograph and has stated that the applicant has erected CCTV to cover the side access path, he has changed the window display stickers to show more groceries and has also fitted a gate at the front end of the path, as you will see in response to many similar concerns raised by local residents.

I have been asked to ensure that nobody further wishes to withdraw their objection given this information and to enable me to include the relevant people into the report – so please confirm by “return to all” email your wishes as a matter of urgency please.

Kindest regards  
Jayne

*Jayne Gough*

*Licensing Strategy and Policy Officer & Health and Wellbeing Lead  
Licensing Service  
Streetscene & Regulation  
Sheffield City Council*

*Block C Staniforth Road Depot,  
Staniforth Road*

Sheffield

S9 3HD

Tel: 0114 2734264

Email: [Jayne.gough@sheffield.gov.uk](mailto:Jayne.gough@sheffield.gov.uk)

# Amended Signage .



## Jayne Gough (CEX)

---

**Subject:** FW: URGENT: Further information from applicant Re: Corner Shop Licence application

**From:** Stuart Barkworth

**Sent:** 08 July 2022 14:19

**To:** Jayne Gough (CEX) <Jayne.Gough@sheffield.gov.uk>

**Cc:** Douglas Johnson <douglas.johnson@councillor.sheffield.gov.uk>; Brian Holmshaw (Green CLLR) <Brian.Holmshaw@councillor.sheffield.gov.uk>; Tony Clarke <securelicenses@gmail.com>; Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk>

**Subject:** Re: URGENT: Further information from applicant Re: Corner Shop Licence application

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jayne

My previous email (1st July 2023) still applies

Thanks

Stuart

Page 63

On 8 Jul 2022, at 14:10, Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)> wrote:

Good Afternoon,  
I am in the process of collating all the necessary information to send you all a report bundle and invitation for the Licensing Sub-Committee Hearing which is planned to go ahead on the 19<sup>th</sup> July at 10:30am at Sheffield Town Hall.

Ahead of this hearing, the applicant's agent has forwarded the attached photograph and has stated that the applicant has erected CCTV to cover the side access path, he has changed the window display stickers to show more groceries and has also fitted a gate at the front end of the path, as you will see in response to many similar concerns raised by local residents.

I have been asked to ensure that nobody further wishes to withdraw their objection given this information and to enable me to include the relevant people into the report – so please confirm by “return to all” email your wishes as a matter of urgency please.

Kindest regards  
Jayne

*Jayne Gough*

*Licensing Strategy and Policy Officer & Health and Wellbeing Lead*

*Licensing Service*

*Streetscene & Regulation*

**Jayne Gough (CEX)**

---

**Subject:** FW: Objection

**From:** Paula Lee  
**Sent:** 10 July 2022 10:07  
**Subject:** Re: Objection

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jayne


Sorry I forgot to add. One of your emails says the owner is surprised no one has approached him about the shop. Well he has made no effort to contact us. He knows where we are but he has not even dropped a letter through the door. The shop has of course been mostly shut so how does he think we would contact him? That is a poor excuse

Also I do agree with Steve. The council seem to be bending over backwards to get him a license. Is this normal? I would think your concern should be more on the residence then him getting a license. It seems very one sided

I am still concerned about the impact to those under 18. Little has been done to address that

Regards  
Paula

Sent from my iPhone

On Sat, 9 Jul 2022, 1:26 pm Paula Lee,  wrote:

Hi Jayne

I read your email as you only had to email if you want to remove objections

But just to make sure - my objection still stands

It still looks like an off licence. As Mark dad suggested again. You need to look for yourself. They have only changed one tiny panel to grocery.

Best wishes  
Paula

Sent from my iPhone



**Jayne Gough (CEX)**

---

**Subject:** FW: Objection

**From:** Steve Lee  
**Sent:** 09 July 2022 13:49  
**Subject:** Re: Objection

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jayne

To pick up on what others have said, while it is welcomed that they are trying to mitigate the impact of an off licence with gates and cameras we are still concerned that the shop is alcohol rather than convenience led. Despite claims it will be an 80:20 ratio, 80% of nothing is still nothing and nobody is going to go in to buy pot noodles, crisps and toilet roll which seems to be all that is stocked at the moment.

I think we would like it on the record at the meeting that our concerns are listened to and that if it does become a cheap off licence attracting anti social behaviour that something will be done about it.

One more thing, and correct me if I'm wrong, but it does seem that licencing are doing all they can to ensure the licence is granted, rather than acknowledging and listening to the concerns of the community.

We still haven't heard from anyone regarding a site visit.

Regards

Steve

Sent from my iPhone

**Jayne Gough (CEX)**

---

**Subject:** FW: Information from applicant Re: Glossop Road Corner Shop Licence application

**From:** MARK THOMAS  
**Sent:** 08 July 2022 14:49  
**To:** Jayne Gough (CEX) <Jayne.Gough@sheffield.gov.uk>  
**Subject:** Re: Information from applicant Re: Glossop Road Corner Shop Licence application

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Jayne Gough,

Yes, you do that.

Since no one at SCC has bothered to get off their chair and come to check these claims we must go and double-check it ourselves.

KR,

Mark Thomas  
President

---Original Message-----

From: Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)>  
To: MARK THOMAS Douglas Johnson <[douglas.johnson@councillor.sheffield.gov.uk](mailto:douglas.johnson@councillor.sheffield.gov.uk)>; Brian Holmshaw (Green CLLR) <[Brian.Holmshaw@councillor.sheffield.gov.uk](mailto:Brian.Holmshaw@councillor.sheffield.gov.uk)>  
Sent: Fri, 8 Jul 2022 14:45  
Subject: RE: Information from applicant Re: Glossop Road Corner Shop Licence application

Hi Mark,

Thanks for letting me know.

I will treat this as your objection remaining in place.

Kindest regards

Jayne

**Jayne Gough**

**Licensing Strategy and Policy Officer & Health and Wellbeing Lead**

**Licensing Service**

Streetscene & Regulation

Sheffield City Council  
Block C Staniforth Road Depot,  
Staniforth Road  
Sheffield  
S9 3HD  
Tel: 0114 2734264  
Email: [Jayne.gough@sheffield.gov.uk](mailto:Jayne.gough@sheffield.gov.uk)

**From:** MARK THOMAS  
**Sent:** 08 July 2022 14:38  
**To:** Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)>; Douglas Johnson <[douglas.johnson@councillor.sheffield.gov.uk](mailto:douglas.johnson@councillor.sheffield.gov.uk)>; Brian Holmshaw (Green CLLR) <[Brian.Holmshaw@councillor.sheffield.gov.uk](mailto:Brian.Holmshaw@councillor.sheffield.gov.uk)>  
**Subject:** Information from applicant Re: Glossop Road Corner Shop Licence application

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Page 67  
Dear Jane Gough,

We shall take our time to assess the impact of the changes the agent says have been made and come back to you.

We would like to know the procedure for the gate, how it is to be secured and how we get access in and out from the rear of our properties.

The CCTV camera(s) should also be effective in covering the frontage onto Glossop Road since any ASB occurring near our properties in Wilkinson Lane might not be captured in the dark if the system is not designed for night vision.

By having a second camera on Glossop Rd the police might have a fighting chance of making an arrest.

Kind regards,

Mark Thomas  
Resident

-----Original Message-----

From: Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)>  
To: Douglas Johnson <[douglas.johnson@councillor.sheffield.gov.uk](mailto:douglas.johnson@councillor.sheffield.gov.uk)>; Brian Holmshaw (Green CLLR) <[Brian.Holmshaw@councillor.sheffield.gov.uk](mailto:Brian.Holmshaw@councillor.sheffield.gov.uk)>  
CC: Tony Clarke <[securelicenses@gmail.com](mailto:securelicenses@gmail.com)>; Emma Rhodes-Evans (CEX) <[Emma.Rhodes-Evans@sheffield.gov.uk](mailto:Emma.Rhodes-Evans@sheffield.gov.uk)>

Sent: Fri, 8 Jul 2022 14:10  
Subject: URGENT: Further information from applicant Re: Corner Shop Licence application

Good Afternoon,

I am in the process of collating all the necessary information to send you all a report bundle and invitation for the Licensing Sub-Committee Hearing which is planned to go ahead on the 19<sup>th</sup> July at 10:30am at Sheffield Town Hall.

Ahead of this hearing, the applicant's agent has forwarded the attached photograph and has stated that the applicant has erected CCTV to cover the side access path, he has changed the window display stickers to show more groceries and has also fitted a gate at the front end of the path, as you will see in response to many similar concerns raised by local residents

I have been asked to ensure that nobody further wishes to withdraw their objection given this information and to enable me to include the relevant people into the report – so please confirm by “return to all” email your wishes as a matter of urgency please.

Kindest regards

Jayne

**Jayne Gough**

**Licensing Strategy and Policy Officer & Health and Wellbeing Lead**

**Licensing Service**

**Streetscene & Regulation**

**Sheffield City Council**

Block C Staniforth Road Depot,

Staniforth Road

Sheffield

S9 3HD

**Tel:** 0114 2734264

**Email:** [Jayne.gough@sheffield.gov.uk](mailto:Jayne.gough@sheffield.gov.uk)

④ Alleged operation prior to licence being granted

**Jayne Gough (CEX)**

**Subject:** FW: URGENT - FW: Corner Shop, 253 Glossop Road - Licensing Sub-Committee response

**From:** tony clarke <securelicenses@gmail.com>  
**Sent:** 08 July 2022 15:06  
**To:** Jayne Gough (CEX) <Jayne.Gough@sheffield.gov.uk>  
**Subject:** Re: URGENT - FW: Corner Shop, 253 Glossop Road - Licensing Sub-Committee response

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jayne,

I've just spoken to my client who has confirmed that the shop has been closed for the last week.

If the police or any other of the repost or authorities wish to go to the shop to check the CCTV or check the electronic till then my client is more than happy to allow them to do this.

Kind regards

Tony Clarke  
ALC Licensing  
Sent from my iPhone

On 8 Jul 2022, at 3:54 pm, Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)> wrote:

Hi Tony,  
Please see information from South Yorkshire Police below regarding alcohol still being out on display in the premises.

I have checked out database and can see that no TENs are in place anymore. Please can I politely request that you assist your applicant to understand that he is committing an offence by all this alcohol still being out on display.

Kindest regards  
Jayne

*Jayne Gough*

*Licensing Strategy and Policy Officer & Health and Wellbeing Lead  
Licensing Service  
Streetscene & Regulation  
Sheffield City Council*

*Block C Staniforth Road Depot,*

Staniforth Road  
Sheffield  
S9 3HD  
Tel: 0114 2734264  
Email: [Jayne.gough@sheffield.gov.uk](mailto:Jayne.gough@sheffield.gov.uk)

**From:** CATHERINE JARVIS <[Catherine.Jarvis@southyorks.pnn.police.uk](mailto:Catherine.Jarvis@southyorks.pnn.police.uk)>  
**Sent:** 0 July 2022 13:31  
**To:** Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)>; SHEFFIELD\_Licensing <[Sheffield.Liquor-Licensing@southyorks.pnn.police.uk](mailto:Sheffield.Liquor-Licensing@southyorks.pnn.police.uk)>  
**Subject:** RE: URGENT - FW: Corner Shop, 253 Glossop Road - Licensing Sub-Committee response

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jayne

They attended on the Friday night last week at 2310hrs and the premise was closed but alcohol still on the shelves. Unsure if it had been open prior. Saturday was not checked until 0000hrs and was closed.

I did ask the local officers for the city centre to do a check in the day but I've had nothing back from the team.

Sorry

Regards  
**Catherine Jarvis**  
**Licensing Enforcement Officer**  
South Yorkshire Police  
Liquor Licensing Department

South Yorkshire Police Licensing Dept  
Moss Way Police Station  
Moss Way  
Sheffield  
S20 7XX

Catherine Jarvis: (Licensing Enforcement Officer, Sheffield) Mobile 07584113579 Ext 0114 252 3163, Int 718163  
Ian Armitage (Licensing Enforcement Officer, City Centre only) 07464983647  
E-mail: [Sheffield.liquor-licensing@southyorks.pnn.police.uk](mailto:Sheffield.liquor-licensing@southyorks.pnn.police.uk)

**From:** CATHERINE JARVIS <[Catherine.Jarvis@southyorks.pnn.police.uk](mailto:Catherine.Jarvis@southyorks.pnn.police.uk)>  
**Sent:** 01 July 2022 14:32  
**To:** Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)>; SHEFFIELD\_Licensing <[Sheffield.Liquor-Licensing@southyorks.pnn.police.uk](mailto:Sheffield.Liquor-Licensing@southyorks.pnn.police.uk)>  
**Cc:** JOHN OMALLEY <[John.OMalley@southyorks.pnn.police.uk](mailto:John.OMalley@southyorks.pnn.police.uk)>; IAN ARMITAGE <[Ian.Armitage@southyorks.pnn.police.uk](mailto:Ian.Armitage@southyorks.pnn.police.uk)>  
**Subject:** RE: URGENT - FW: Corner Shop, 253 Glossop Road - Licensing Sub-Committee response

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I've added it to our streetsafe visits for tonight and tomorrow

Regards  
**Catherine Jarvis**  
**Licensing Enforcement Officer**  
South Yorkshire Police  
Liquor Licensing Department

South Yorkshire Police Licensing Dept  
Moss Way Police Station  
Moss Way  
Sheffield  
S20 7XX

Catherine Jarvis: (Licensing Enforcement Officer, Sheffield) Mobile 07584113579 Ext. 0114 252 3163, Int 718163  
Ian Armitage (Licensing Enforcement Officer, City Centre only) 07464983647  
E-mail: [Sheffield.liquor-licensing@southyorks.pnn.police.uk](mailto:Sheffield.liquor-licensing@southyorks.pnn.police.uk)

**From:** Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)>  
**Sent:** 01 July 2022 12:26  
**To:** SHEFFIELD\_Licensing <[Sheffield.Liquor-Licensing@southyorks.pnn.police.uk](mailto:Sheffield.Liquor-Licensing@southyorks.pnn.police.uk)>  
**Cc:** CATHERINE JARVIS <[Catherine.Jarvis@southyorks.pnn.police.uk](mailto:Catherine.Jarvis@southyorks.pnn.police.uk)>; JOHN OMALLEY <[John.OMalley@southyorks.pnn.police.uk](mailto:John.OMalley@southyorks.pnn.police.uk)>; IAN ARMITAGE <[Ian.Armitage@southyorks.pnn.police.uk](mailto:Ian.Armitage@southyorks.pnn.police.uk)>  
**Subject:** URGENT - FW: Corner Shop, 253 Glossop Road - Licensing Sub-Committee response

Good Afternoon All,  
Please see email thread below re: the above premises

Due to go to LSC on 19<sup>th</sup> July so is **not yet granted**.... They have had TENS up until the end of June but objectors have maintained their objections and they have no more TENS to use – but an objector has advised me today that they are still open and selling alcohol!....

I am advised from the applicant's agent (below) that they have closed now to remove the alcohol and then will reopen once all is removed, but I am not convinced this to be the case.

Do you know if you have anyone out and about in that area that can go and check on the premises this afternoon please and then feedback? Nothing can even be on display whatsoever – no sight of any sort of alcohol!

We don't have any officers out or available I'm afraid.

Cheers  
Jayne

*Jayne Gough*

*Licensing Strategy and Policy Officer & Health and Wellbeing Lead  
Licensing Service  
Streetscene & Regulation  
Sheffield City Council*

Block C Staniforth Road Depot,  
Staniforth Road  
Sheffield  
S9 3HD  
Tel: 0114 2734264  
Email: [Jayne.gough@sheffield.gov.uk](mailto:Jayne.gough@sheffield.gov.uk)

**From:** Tony Clarke <[securelicenses@gmail.com](mailto:securelicenses@gmail.com)>  
**Sent:** 01 July 2022 12:12  
**Cc:** Jayne Gough (CEX) <[Jayne.Gough@sheffield.gov.uk](mailto:Jayne.Gough@sheffield.gov.uk)>  
**Subject:** Re: Corner Shop, 253 Glossop Road - Licensing Sub-Committee response

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Christine,

I've just spoken to my client after reading your email and he has said he is extremely sorry for this to have happened. He misunderstood the situation.

We applied for and were granted Temporary Licences to cover the period up until the 29th June which was after the final date of consultation. In an earlier phone call last month I had with him I explained that the temporary licences would cover him upto this date and then the normal licence would be granted if there were no objections. However he misunderstood the situation regarding the need to wait until after the hearing date which is now pending.

The shop has now been closed immediately until such time that all alcohol can be removed from the premises.

Kind Regards

Tony Clarke  
JMC Licensing

On Fri, 1 Jul 2022 at 11:39, Christine Sexton wrote:

Dear Jayne

Thank you for this, and I am pleased that there has been some concessions because of our objections to this licence application.

However, at the moment I am not going to withdraw my objection to it for the following reasons:

The time restrictions on selling alcohol are welcomed, but I would prefer to see a later start time to discourage early morning drinkers congregating here, as they do outside other premises further down West Street.



The applicant says that the shop is primarily a convenience store and alcohol will be restricted to 20% of the shelving. Well, the shop is open today, so I have been for a look round, and this is clearly not the case. The alcohol is definitely more than 20% and is situated at the front of the shop and behind the long counter, so it is the first thing you see when you either look in the shop, or go in it. The decals on the outside of the shop also all display alcohol. Dry goods and groceries are situated right at the back of the store, you have to walk past the alcohol to get to them. Surely if the primary purpose of the store is to sell them, they would be at the front.

Also, I was unaware that a licence had been granted, so how are they open and selling alcohol at the moment?

My concerns about the operating schedule outlined in my previous email also still stand. I am concerned that there is no CCTV on anything other than the inside of the store, and also the inability of a lone shop assistant being able to disperse people congregating outside of the store, and especially at the top of the alley which runs behind our gardens.

The local community who live very close to this store are a mixture of retired people, workers and families with young children. We have struggled with anti-social behaviour in this area for some time, and have worked together to reduce it as much as we can. Whilst I welcome the idea of a convenience store close by, I do not want to attract more anti social behaviour, which I think this shop which seems to have been set up primarily to sell alcohol will do.

Christine Sexton

# Appendix 'C'

## **Objections:**

Cllr Douglas Johnson

Cllr Brian Holmshaw

11 x Local Residents

original objections in place.

Jayne Gough (CEX)

---

**From:** licensingservice  
**Subject:** Corner Shop licensing application, 253 Glossop Road

**From:** Brian Holmshaw (Green CLLR) <Brian.Holmshaw@councillor.sheffield.gov.uk>  
**Sent:** 21 June 2022 14:58  
**To:** licensingservice <licensingservice@sheffield.gov.uk>  
**Subject:** Corner Shop licensing application, 253 Glossop Road

Hello,

I am writing to lodge an objection to these premises behalf of the Broomhill and Sharrow Vale ward councillors. Although advertised as Broomhill & Sharrow Vale, we think this is incorrect and it is in fact in City Ward.

However this application also affects the quality of life of Broomhill and Sharrow Vale residents and we support the objections of the residents that we have seen. As is well known, there has been a proliferation in off-licences along West St and Glossop Rd is effectively a continuation of this, whether it be in City ward or Broomhill and Sharrow Vale ward. Whilst residents have expressed a wish for a decent convenience store, they are right to raise concerns about the foreseeable attraction of early morning or late-night drinkers.

In particular, there is a concern about the business' wish to sell alcohol to people from 7am, given the well-known issues of street-drinking and rough-sleeping in the city centre. This is a serious and damaging issue that impacts on a lot of people who live or work in the city centre, not to mention the health and lives of those with serious alcohol misuse problems. Accordingly, this is relevant to the licensing principles of prevention of crime and disorder, public safety and prevention of public nuisances. A later start-time would therefore be appropriate – we suggest 9am.

Can I further ask that an end time proposed restriction of 11pm to line up with residents objections as it opening late will have impact as well as early.

I trust this objection will be taken into account.

Brian Holmshaw  
Green Party councillor for Broomhill and Sharrow Vale ward

Sent from [Mail](#) for Windows

**Jayne Gough (CEX)**

---

**From:** licensingservice  
**Subject:** Objection - "Corner Shop", 253 Glossop Road

**From:** Douglas Johnson <douglas.johnson@councillor.sheffield.gov.uk>  
**Sent:** 21 June 2022 18:17  
**To:** licensingservice <licensingservice@sheffield.gov.uk>  
**Cc:** Martin Phipps <martin.phipps@councillor.sheffield.gov.uk>; Ruth Mersereau <ruth.mersereau@councillor.sheffield.gov.uk>; Angela Argenzio <angela.argenzio@councillor.sheffield.gov.uk>; Maleiki Haybe (Green CLLR) <Maleiki.Haybe@councillor.sheffield.gov.uk>; Brian Holmshaw (Green CLLR) <Brian.Holmshaw@councillor.sheffield.gov.uk>  
**Subject:** Objection - "Corner Shop", 253 Glossop Road

Hello,

I am writing to lodge an objection to these premises behalf of the City Ward councillors. Although advertised as Broomhill & Sharrow Vale, we think this is incorrect and it is in fact in City Ward.

We support the objections of the residents that we have seen. As is well known, there has been a proliferation in off-licences along West St and Glossop Rd is effectively a continuation of this. Whilst residents have expressed a wish for a decent convenience store, they are right to raise concerns about the foreseeable attraction of early morning or late-night drinkers.

In particular, there is a concern about the business's wish to sell alcohol to people from 7am, given the well-known issues of street-drinking and rough-sleeping in the city centre. This is a serious and damaging issue that impacts on a lot of people who live or work in the city centre, not to mention the health and lives of those with serious alcohol misuse problems. Accordingly, this is relevant to the licensing principles of prevention of crime and disorder, public safety and prevention of public nuisances. A later start-time would therefore be appropriate – we suggest 9am.

We also agree with residents that an earlier cut-off than 2am would assist with issues of noise and nuisance.

I trust this objection will be taken into account.

Regards,  
Douglas

CLlr Douglas Johnson, (Green Party)  
City Ward, Sheffield  
Chair of Housing Policy Committee

Secretary: [Hazel.Reading@sheffield.gov.uk](mailto:Hazel.Reading@sheffield.gov.uk)

**Jayne Gough (CEX)**

---

**Subject:** Objection to licence application for 253 Glossop Road

**From:** Stuart Barkworth  
**Sent:** 10 June 2022 18:35  
**To:** licensingservice <[licensingservice@sheffield.gov.uk](mailto:licensingservice@sheffield.gov.uk)>  
**Cc:** Ruth Mersereau <[ruth.mersereau@councillor.sheffield.gov.uk](mailto:ruth.mersereau@councillor.sheffield.gov.uk)>; Douglas Johnson <[douglas.johnson@councillor.sheffield.gov.uk](mailto:douglas.johnson@councillor.sheffield.gov.uk)>; Martin Phipps <[martin.phipps@councillor.sheffield.gov.uk](mailto:martin.phipps@councillor.sheffield.gov.uk)>  
**Subject:** Objection to licence application for 253 Glossop Road

Objection to a licence to sell alcohol from 7am to 2am at 253 Glossop Road:

Re: Application by Rebwar Okhrati for a licence to sell alcohol from 7am to 2am at 253 Glossop Road.

From:  
Stuart Barkworth

I am writing to object to the licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

I live in one of the terraced houses at the Glossop Road end of [REDACTED]. The gardens of these houses are accessed from the back via an alley which runs alongside Wilkinson Lane. This alleyway opens onto Glossop Road next to 253 Glossop Road. The residents of this terrace use the alleyway regularly and are responsible its maintaining and keeping it clean. There are often empty beer cans and drinks bottles thrown in the ally and on occasions we have found syringes and used needles.

My main objection for this licence application is the request to sell alcohol from 07:00 in the morning and up until 02:00 in the morning. This part of Glossop Road is well outside the boundary for the Night Time Economy and is predominantly a residential area. A licence to sell alcohol from 09:00 until 23:00 would be much more reasonable for this area.

We have had problems in the past with anti-social behaviour on Wilkinson Lane and down the alleyway with heavy drinkers, drug dealing and attempted car theft. The local residents have worked hard with the relevant authorities to combat these problems and do not wish to to encourage any further increase in this type of behaviour. A licence to sell alcohol before 9am and after 11pm would attract undesirable behaviour back into the area at times when residents will be asleep in their beds.

Thanks

Stuart Barkworth

Licensing team  
Block C  
Staniforth Road Depot  
Sheffield  
S9 3HD

Ashley Cadby

To Whom It May Concern:

I am writing to strongly object to the licence application for 253 Glossop Road to sell alcohol from 0700 to 0200. I am xxxxxxxx resident, and this property is at the rear of the terrace block and next to the end of a private alleyway which provides the only direct access we have to our rear gardens. This alley is well used to and especially by those of us with bikes which includes those with young families.

As a community we have discussed this application, and we all object to the proposed hours for selling alcohol, from 7am to 2am. There is no local need for these hours, and we are very concerned about the increased noise and disturbance this will cause to our families. There are already six off licences between the bottom of West Street and the junction with Cavendish Street and we are all aware of the challenges of antisocial behaviour and alcohol abuse associated with the area. The only reason to stay open that late is to serve alcohol to those already drinking. The area near the junction of Glossop Rd. and Hanover way is residential with shops representing the needs of the community such as hairdressers, chemists, letting agents and university buildings or eat in restaurants. There would be no reason for anyone to venture into the area after 11 pm for any reason other than to buy alcohol, resulting in concerns about an increase in anti-social behaviour.

Our concerns are that anti-social behaviour will be attracted to this area early morning and late at night, with drinkers gathering at the top of our alleyway. We are responsible for its upkeep and clean it regularly. We already must remove empty drinks containers, and we have found used drug paraphernalia there including needles. We have also experienced anti-social behaviour on Wilkinson Lane including very open drug dealing and attempted robberies. As residents we have worked hard with the relevant authorities to combat this, and do not want to see it increased again.

We are a mixed community of families with young children and teenagers, workers and retired people and believe that these hours are not suitable for this residential area. Finally, 253 Glossop Road is well beyond the accepted western end cut-off for the night-time economy of Cavendish Street which we strongly believe should be upheld.

Thank you

Ashley Cadby

**Jayne Gough (CEX)**

---

**From:** licensingservice  
**Subject:** 253 Glossop Road

-----Original Message-----

From: Katharine Cramond Wong  
Sent: 17 June 2022 17:58  
To: licensingservice <licensingservice@sheffield.gov.uk>  
Subject: 253 Glossop Road

Dear Licencing Committee

I am emailing you on behalf of ~~the residents of 253 Glossop Road~~. There are eleven residents in flats who live in a close community. There are also residents in who run Pepper Greenhouse who haven't been involved in this objection but are also concerned about anti-social behaviour in this area. We have all agreed to submit this objection to the proposed hours for selling alcohol, from 7 am to 2 am.

We have external terraces and use the area behind 253 Glossop Road as bin storage as well as being responsible as a collective with the businesses below for the cleanliness of the bin area behind the businesses. We have routinely had issues (ongoing for several years) with litter, alcohol bottles, drug paraphernalia, human faeces and people going through our bins.

The area itself is not always particularly safe despite there being a strong community here (including the houses on Gell Street which contain multiple young families). We have had multiple stolen bikes from outside the flats above, on a weekly basis we have to ask substance misusers to move along from our outdoor area and see anti-social behaviour in the area behind the houses on Wilkinson Lane. More recently, my flat directly above this proposed shop was burgled, we have had to move people along who were trying to hang themselves off our balcony under the influence and had people attempt to assault residents when asked to move along.

We are greatly concerned that given the behaviour outside other off-licenses on the street, this will encourage more of this behaviour in this area. I routinely walk home from work late at night and witness a lot of anti-social and uncomfortable behaviour outside these off licenses which ends once you pass Cavendish Street. For the young females that live in this block, the families that live on this road and anyone who has a property in this area, we would like the council to do more to reduce this behaviour, not potentially increase it by extending the area in which this happens.

We have single glazed windows in the above flats which already lend themselves very badly to noise in the area, people have bedrooms directly above this premises and further noise late into the evening would not be welcomed.

There is also a day centre for vulnerable substance misusers directly across Upper Hannover Street. A close place to buy budget alcohol would not be welcomed by them (I work there) or any of the local businesses around Wilkinson Street who may have to deal with litter and bottles discarded by people who have purchased alcohol here.

For the residents in the local area, there is no need for an off-license here, especially in these unsociable hours, we are more than content to walk to the nearest one - visible from outside 253 Glossop Road, a mere two-minute walk away. A corner shop selling groceries during social hours would however be much welcomed.

We would ask that the hours of this license are revisited or that the committee visits the area to consult with residents on this matter and to fully assess the impact it will have on our lives here before making a decision.

Many thanks

**Jayne Gough (CEX)**

---

**Subject:** Objection to the license at 253 Glossop Road

**From:** Ruth Johnson

**Sent:** 19 June 2022 13:30

**To:** licensingservice <licensingservice@sheffield.gov.uk>

**Subject:** Objection to the license at 253 Glossop Road

I am writing to object to the licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

I live on [REDACTED] and this property is at the rear of our terrace and at the end of a private alleyway which provides the only direct access we have to our rear gardens. This alley is well used to access our gardens, and especially by those of us with bikes which includes those with young families.

We have as a community discussed this application, and we all object to the proposed hours for selling alcohol, from 7am to 2am. There is no local need for these hours, and we are very concerned about the increased noise and disturbance this will cause to our families.

We also have a concern that anti-social behaviour will be attracted to this area early morning and late at night, with drinkers gathering at the top of our alleyway. We are responsible for its upkeep and clean it regularly. We already have to remove empty drinks containers, and we have found used drug paraphernalia there including needles. We have also experienced anti-social behaviour in Wilkinson Lane including very open drug dealing and attempted robberies. As local residents we have worked hard with the relevant authorities to combat this, and do not want to see it increased again.

We are a mixed community of families with young children and teenagers, workers and retired people and believe that these hours are not suitable for this residential area.

In addition, 253 Glossop Road is well beyond the accepted western end cut-off for the night-time economy of Cavendish Street which we strongly believe should be upheld.

Kind regards,

Ruth Johnson



**Jayne Gough (CEX)**

---

**Subject:** Licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

**From:** LEE, Paula

**Sent:** 13 June 2022 15:27

**To:** licensingservice <[licensingservice@sheffield.gov.uk](mailto:licensingservice@sheffield.gov.uk)>

**Cc:** Ruth Mersereau <[ruth.mersereau@councillor.sheffield.gov.uk](mailto:ruth.mersereau@councillor.sheffield.gov.uk)>; Douglas Johnson <[douglas.johnson@councillor.sheffield.gov.uk](mailto:douglas.johnson@councillor.sheffield.gov.uk)>; Martin Phipps <[martin.phipps@councillor.sheffield.gov.uk](mailto:martin.phipps@councillor.sheffield.gov.uk)>

**Subject:** Licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

**Re: licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.**

We have discussed the application in our community and have all agreed to submit this objection to the proposed hours for selling alcohol, from 7am to 2am.

My family live on [REDACTED] and this property is at the rear of our terrace at the top end of the private alleyway which provides direct access to our rear gardens. The alley is well used by us and all our neighbours, especially by those with bikes which includes young children.

We are responsible for its upkeep and clean it regularly. We have had to remove empty drinks cans, broken bottles and even human waste; and have also found used drug paraphernalia there including needles.

We have also experienced anti-social behaviour on the adjoining Wilkinson Lane, including very open drug dealing and attempted robberies. As local residents we have worked hard with the relevant authorities to combat this and do not want to see it increased again. We are concerned that anti-social behaviour will increase in this area in the early morning and late at night, with drinkers gathering at the top of our alleyway.

253 Glossop Road is well beyond the accepted western end cut-off for the night-time economy of Cavendish Street which we strongly believe should be upheld. It is no more appropriate here than it would be in Dore or Darnall, High Green or Handsworth.

We would welcome a convenience store in this location as it is much needed since the closure of our local Sainsbury's, but there are already six off licences between the bottom of West Street and the junction with Cavendish Street.

We are all aware of the challenges of antisocial behaviour and alcohol abuse associated with the area and a request for a Cumulative Impact Policy by the City Centre Residents Group (Changing Sheff / SCCRAG) has not been forthcoming.

Continuing west bound towards the applicant's premises there is a noticeable change in the urban environment. It becomes more residential and the commercial properties on the street are either day time businesses - for example hairdressers, chemists, letting agents and university buildings - or eat in restaurants with 'on' licences that close at 11pm.

There would be no reason for anyone to venture into the area during the unsociable hours in the application for any reason other than to buy alcohol, resulting in the concerns outlined above. There is no

local need for these hours and we are very concerned about the inevitable increase in noise and disturbance this will cause to our families if granted.

We are a diverse and close knit community of families with young children and teenagers, workers and retired people and believe that these hours are not suitable for this residential area. We ask the committee to make a site visit to fully appreciate the proximity of this proposed business to our homes and the negative impact it would have on our mental wellbeing.

Regards  
Paula Lee

## Jayne Gough (CEX)

---

**Subject:** FW: Objection - Licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

**From:** Steve Lee  
**Sent:** 13 June 2022 18:56  
**To:** licensingservice <[licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)>  
**Cc:** Ruth Mersereau <[ruth.mersereau@councillor.sheffield.gov.uk](mailto:ruth.mersereau@councillor.sheffield.gov.uk)>; Douglas Johnson <[douglas.johnson@councillor.sheffield.gov.uk](mailto:douglas.johnson@councillor.sheffield.gov.uk)>; Martin Phipps <[martin.phipps@councillor.sheffield.gov.uk](mailto:martin.phipps@councillor.sheffield.gov.uk)>; Peter Sephton <[REDACTED]>; Dave Hussey-Yeo <[REDACTED]>  
**Subject:** Objection - Licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

Dear Licencing Committee

We have discussed the application in our community and have all agreed to submit this objection to the proposed hours for selling alcohol, from 7am to 2am.

My family live on [REDACTED] and this property is at the rear of our terrace at the top end of the private alleyway which provides direct access to our rear gardens. The alley is well used by us and all our neighbours, especially by those with bikes, which includes young children.

We are responsible for its upkeep and clean it regularly. We have had to remove empty drinks cans, broken bottles and even human waste; and have also found used drug paraphernalia there including needles.

We have also experienced anti-social behaviour on the adjoining Wilkinson Lane, including very open drug dealing and attempted robberies. As local residents we have worked hard with the relevant authorities to combat this and do not want to see it become a problem again.

We are concerned that anti-social behaviour will increase in this area in the early morning and late at night, with drinkers gathering at the top of our alleyway.

253 Glossop Road is well beyond the accepted western end cut-off for the night-time economy of Cavendish Street which we strongly believe should be upheld. A licence to sell alcohol during these hours is no more appropriate here than it would be in Dore or Darnall, High Green or Handsworth.

Besides, there are already six off licences between the bottom of West Street and the junction with Cavendish Street. If the applicant is looking for an appropriate use for the premises, we would welcome a convenience store in this location as it is much needed since the closure of our local Sainsbury's.

We are all aware of the challenges of antisocial behaviour and alcohol abuse associated with the area and a request for a Cumulative Impact Policy by the City Centre Residents Group (Changing Sheff / SCCRAG) has not been forthcoming.

Continuing west bound towards the applicant's premises there is a noticeable change in the urban environment. It becomes more residential and the commercial properties on the street are either day time businesses - for example hairdressers, chemists, letting agents and university buildings - or eat in restaurants with 'on' licences that close at 11pm.

There would be no reason for anyone to venture into the area during the unsociable hours in the application for any reason other than to buy alcohol, resulting in the concerns outlined above.

There is no local need for these hours and we are very concerned about the inevitable increase in noise and disturbance this will cause to our families if granted.

We are a diverse and close knit community of families with young children and teenagers, workers and retired people and believe that these hours are not suitable for this residential area.

We ask the committee to make a site visit to fully appreciate the proximity of this proposed business to our homes and the negative impact it would have on our wellbeing.

Kind regards

Steve Lee

**Jayne Gough (CEX)**

---

**From:** licensingservice  
**Subject:** Objection to licence application at 253 Glossop Road

**From:** Russell D Light  
**Sent:** 20 June 2022 15:41  
**To:** licensingservice <licensingservice@sheffield.gov.uk>  
**Cc:** Douglas Johnson <douglas.johnson@councillor.sheffield.gov.uk>; Ruth Mersereau <ruth.mersereau@councillor.sheffield.gov.uk>; Martin Phipps <martin.phipps@councillor.sheffield.gov.uk>  
**Subject:** Objection to licence application at 253 Glossop Road

I am writing to object to the licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

I live in the terrace of houses on [REDACTED]. This property is at the rear of the terrace and at the end of a private alleyway which provides the only direct access to our rear gardens. This alley is well used to access our gardens, and especially by those of us with bikes which includes those with young families.

As a community we have discussed this application. Whilst we are happy to have a new convenience store, we all object to the proposed hours for selling alcohol, from 7am to 2am. There is no local need for these hours, and we are very concerned about the increased noise and disturbance this will cause to our families and to those living directly above 253 Glossop Road in Westminster Chambers.

Page 8 of 8  
There are already six off-licences between the bottom of West Street and the junction with Cavendish Street and we are all aware of the challenges of antisocial behaviour and alcohol abuse associated with the area. We are concerned that further anti-social behaviour will be attracted to this immediate area early morning and late at night, with drinkers gathering at the top of our alleyway. We are responsible for its upkeep and we already have to remove empty drinks containers, used drug paraphernalia and discarded needles. We have also experienced anti-social behaviour on Wilkinson Lane including very open drug dealing and attempted robberies. As local residents we have worked hard with the relevant authorities to combat this, and we do not wish to see it increased again.

We are a mixed community of families, many with young children and teenagers, workers and retired people and believe that these hours are not suitable for a residential area.

You would be welcome to visit the street to see the close proximity of the property to our dwellings.

A concerned resident,

Russell Light

---

Russell Light

---

**Jayne Gough (CEX)**

---

**Subject:** Objection to licensing application 253 Glossop Road

**From:** Christine Sexton  
**Sent:** 10 June 2022 15:59  
**To:** licensingservice <[licensingservice@sheffield.gov.uk](mailto:licensingservice@sheffield.gov.uk)>  
**Cc:** Douglas Johnson <[douglas.johnson@councillor.sheffield.gov.uk](mailto:douglas.johnson@councillor.sheffield.gov.uk)>; Martin Phipps <[martin.phipps@councillor.sheffield.gov.uk](mailto:martin.phipps@councillor.sheffield.gov.uk)>; Ruth Mersereau <[ruth.mersereau@councillor.sheffield.gov.uk](mailto:ruth.mersereau@councillor.sheffield.gov.uk)>  
**Subject:** Re: Objection to licensing application 253 Glossop Road

Attached is the photo referred to in the email



Page 86

On 10 Jun 2022, at 15:47, Christine Sexton wrote:

I am writing to object to the licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

I live on [REDACTED] and this property is at the rear of our terrace and at the end of a private alleyway which provides the only direct access we have to our rear gardens. This alley is well used to access our gardens, and especially by those of us with bikes which includes those with young families.

We have as a community discussed this application, and we all object to the proposed hours for selling alcohol, from 7am to 2am. There is no local need for these hours, and we are very concerned about the increased noise and disturbance this will cause to our families.

We also have a concern that anti-social behaviour will be attracted to this area early morning and late at night, with drinkers gathering at the top of our alleyway. We are responsible for its upkeep and clean it regularly. We already have to remove empty drinks containers, and we have found used drug paraphernalia there including needles. We have also experienced anti-social behaviour on Wilkinson Lane including very open drug dealing and attempted robberies. As local residents we have worked hard with the relevant authorities to combat this, and do not want to see it increased again. I have attached a photograph so that you can see the proximity of the shop to our private alleyway.

We are a mixed community of families with young children and teenagers, workers and retired people and believe that these hours are not suitable for this residential area.

In addition, 253 Glossop Road is well beyond the accepted western end cut-off for the night-time economy of Cavendish Street which we strongly believe should be upheld.

Christine Sexton

## Jayne Gough (CEX)

---

**Subject:** Objection to licence application for 253 Glossop Road  
**Attachments:** IMG\_6383.jpeg

**From:** Jennifer Thomas  
**Sent:** 12 June 2022 18:48  
**To:** licensingservice <[licensingservice@sheffield.gov.uk](mailto:licensingservice@sheffield.gov.uk)>  
**Cc:** Ruth Mersereau <[ruth.mersereau@councillor.sheffield.gov.uk](mailto:ruth.mersereau@councillor.sheffield.gov.uk)>; Douglas Johnson <[douglas.johnson@councillor.sheffield.gov.uk](mailto:douglas.johnson@councillor.sheffield.gov.uk)>; Martin Phipps <[martin.phipps@councillor.sheffield.gov.uk](mailto:martin.phipps@councillor.sheffield.gov.uk)>  
**Subject:** Objection to licence application for 253 Glossop Road

Re: licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

We have discussed the application in our community and have all agreed to submit this objection to the proposed hours for selling alcohol, from 7am to 2am.

My family live on [REDACTED], and this property is at the rear of our terrace at the top end of the private alleyway which provides direct access to our rear gardens. The alley is well used by us and all our neighbours, especially by those with bikes which includes young children.

We are responsible for its upkeep and clean it regularly. We have had to remove empty drinks cans, broken bottles and even human waste; and have also found used drug paraphernalia there including needles.

We have also experienced anti-social behaviour on the adjoining Wilkinson Lane, including very open drug dealing and attempted robberies. As local residents we have worked hard with the relevant authorities to combat this and do not want to see it increased again.

I have attached a photograph so that you can see the proximity of the shop to our private alleyway.

We are concerned that anti-social behaviour will increase in this area in the early morning and late at night, with drinkers gathering at the top of our alleyway.

253 Glossop Road is well beyond the accepted western end cut-off for the night-time economy of Cavendish Street which we strongly believe should be upheld. It is no more appropriate here than it would be in Dore or Darnall, High Green or Handsworth.

We would welcome a convenience store in this location as it is much needed since the closure of our local Sainsbury's, but there are already six off licences between the bottom of West Street and the junction with Cavendish Street.

We are all aware of the challenges of antisocial behaviour and alcohol abuse associated with the area and a request for a Cumulative Impact Policy by the City Centre Residents Group (Changing Sheff / SCCRAG) has not been forthcoming.

Continuing west bound towards the applicant's premises there is a noticeable change in the urban environment. It becomes more residential and the commercial properties on the street are either day time businesses - for example hairdressers, chemists, letting agents and university buildings - or eat in restaurants with 'on' licences that close at 11pm.

There would be no reason for anyone to venture into the area during the unsociable hours in the application for any reason other than to buy alcohol, resulting in the concerns outlined above.



There is no local need for these hours and we are very concerned about the inevitable increase in noise and disturbance this will cause to our families if granted.

We are a diverse and close knit community of families with young children and teenagers, workers and retired people and believe that these hours are not suitable for this residential area.

We ask the committee to make a site visit to fully appreciate the proximity of this proposed business to our homes and the negative impact it would have on our wellbeing.

Kind regards

Jennifer Thomas

**Jayne Gough (CEX)**

---

**Subject:** licence application for 253 Glossop Road

**From:** MARK THOMAS  
**Sent:** 10 June 2022 16:50  
**To:** licensingservice <[licensingservice@sheffield.gov.uk](mailto:licensingservice@sheffield.gov.uk)>  
**Cc:** Ruth Mersereau <[ruth.mersereau@councillor.sheffield.gov.uk](mailto:ruth.mersereau@councillor.sheffield.gov.uk)>; Douglas Johnson <[douglas.johnson@councillor.sheffield.gov.uk](mailto:douglas.johnson@councillor.sheffield.gov.uk)>; Martin Phipps <[martin.phipps@councillor.sheffield.gov.uk](mailto:martin.phipps@councillor.sheffield.gov.uk)>  
**Subject:** licence application for 253 Glossop Road

Dear Licencing,

I am writing to object to the licence application for 253 Glossop Road to sell alcohol from 0700 to 0200.

My wife and I are long-term residents living at 

The property/business I am objecting to is at the rear of our house as we are the closest property on the terrace and at the end of a private alleyway which provides the only direct access we have to our rear gardens.

<https://goo.gl/maps/sXSU8WYR262fsFad9>

This alley is well used to access our gardens, and especially by those of us with bikes which includes those with young families.

We have as a community discussed this application, and we all object to the proposed hours for selling alcohol, from 7am to 2am.

There is no local need for these hours, and we are very concerned about the increased noise and disturbance this will cause to our families. We also believe that discarded fast food and other mess will contribute to an already problematic pest control problem.

We also have a concern that anti-social behaviour will be attracted to this area early morning and late at night, with drinkers gathering at the top of our alleyway.

We are responsible for its upkeep and clean it regularly. We already have to remove empty drinks containers, and we have found used drug paraphernalia there including needles. We have also experienced anti-social behaviour on Wilkinson Lane including very open drug dealing and attempted robberies.

As local residents, we have worked hard with the relevant authorities to combat this, and do not want to see it increase again. I have attached a photo so that you can see the proximity of the shop to our private alleyway.



From Glossop Rd down our alleyway at Wilkinson

Lane

We are a mixed community of families with young children and teenagers, workers and retired people and believe that these hours are not suitable for this residential area.

There are numerous other late-night, even 24-hour off-licences without sticking another one close to family homes.

In addition, 253 Glossop Road is well beyond the accepted western end cut-off for the night-time economy of Cavendish Street which we strongly believe should be upheld.

I would urge you to make a site visit to fully appreciate the proximity of this proposed business to our homes.

We do not object across the board but do feel the late-night selling of alcohol to random passers-by may cause a further increase in disorder and calls to the police.

Kindest regards,

Mark Thomas

**Jayne Gough (CEX)**

---

**From:** licensingservice  
**Subject:** Objection to licence application for 253 Glossop Road - from local home owner/resident. Keith Tyssen, [REDACTED]

-----Original Message-----

From: Keith Tyssen  
Sent: 18 June 2022 15:55  
To: licensingservice <licensingservice@sheffield.gov.uk>  
Subject: Objection to licence application for 253 Glossop Road - from local home owner/resident. Keith Tyssen, [REDACTED]

Subject: My Objection to the licence application for 253 Glossop Road, Sheffield and to sell alcohol from 0700 hrs through to 0200 hrs.

Whilst I would welcome establishment of a good corner shop at the end of Wilkinson Lane where it joins onto Glossop Road. However, I shall be very concerned indeed if an unrestricted approval were to be given, and allowing yet another local shop to sell alcohol. More particularly, to sell alcohol at the corner of Glossop Rd. and Wilkinson Lane, which runs along the rear of my and my several neighbour's' gardens !

I and together with my neighbours, many also with young children, enjoy time spent in our rear Gardens - and our 'inner city living' in [REDACTED], despite enduring high levels of both 'noise' and 'air' pollution !

But none of us really wish to experience the negative effects of yet more drunks on these streets. Nor do any of us, living here, wish to experience more humans who consider it O.K. to blithely commence urinating in any one of our small front-gardens and close beside our Front Door(s) ! This is a not uncommon experience !

Please, please may I request you, therefore, not to grant an unrestricted approval for the sale of 'late evening' and 'night-time' alcohol, for the above Licence Application.

Thanking You.  
Most sincerely, yours,

Keith Tyssen.

# Appendix 'D'

Hearing Notices and Regulations



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Rebwar Okhrati  
c/o Tony Clarke – JMC Licensing Consultants

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **At Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

Page 94

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representation made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

## NOTES

### Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

### Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
  - (b) if given permission by the authority, question any other party; and
  - (c) address the authority

### Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

### Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
  - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

**Notice of actions following receipt of notice of hearing**

To **Licensing Service,  
Sheffield City Council  
Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD**

I **Rebwar Okhrati, c/o Tony Clarke – JMC Licensing Consultants**

hereby confirm that we have received the Notice of Hearing dated 12<sup>th</sup> April 2022 and notify you as follows **(please complete)**:

**We intend to attend the hearing on Tuesday 19<sup>th</sup> July 2022 at 10.30am at Sheffield Town Hall.**

**We do not intend to attend the hearing.**

**We intend to be represented at the hearing by: .....**

**We consider the hearing to be unnecessary because: .....**  
.....

**We request that .....should appear at the hearing and set out below the point or points on which this person may be able to assist the authority in relation to this application, representations or notice of the party making the request.**

**Dated: ..... Signed.....**

**Please see Regulation 8 overleaf**

Please complete this form and return it to:  
Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

[licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

Page 96



## Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
  - (a) whether he intends to attend or be represented at the hearing;
  - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
  - (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
  - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
  - (a) section 167(5)(a) (review of premises licence following closure order),
  - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
  - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

## Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

**This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.**

1. The hearing before the Council is Quasi Judicial.
  2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
  3. The Chair will ask the applicants to formally introduce themselves.
  4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
  5. Hearing Procedure:-
    - (a) The Licensing Officer will introduce the report.
    - (b) Questions concerning the report can be asked both by Members and the applicant.
    - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
    - (d) Members may ask questions of those parties
    - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
    - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
      - (i) detail the application;
      - (ii) provide clarification on the application and respond to the representations made.
    - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
    - (h) The applicant will then be given the opportunity to sum up the application.
    - (i) The Licensing Officer will then detail the options.
    - (j) There will then be a private session for members to take legal advice and consider the application.
  6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Cllr Brian Holmshaw  
Green Party

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Cllr Douglas Johnson  
Green Party

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Stuart Barkworth  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough

The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Ashley Cadby  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough

The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Katherine Cramond Wong  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough

The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Ruth Johnson  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer





**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Paula Lee  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough

The officer appointed for this purpose  
Licensing Strategy and Policy Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Steve Lee  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Russel D. Light  
Local Resident

Sent via email [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Christine Sexton  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Jennifer Thomas  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough

The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Mark Thomas  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Keith Tyssen  
Local Resident

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Corner Shop, 253 Glossop Road, Sheffield, S10 2GZ**

During the consultation period, the Council received a representation from the following interested party:

- **2 x Councillors**
- **11 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 10.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> July 2022

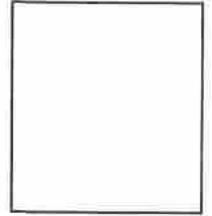
Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer

This page is intentionally left blank





## SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



---

**Report of:** Chief Licensing Officer, Head of Licensing

---

**Date:** Tuesday 19<sup>th</sup> July 2022 – 11:30am

---

**Subject:** Licensing Act 2003

---

**Author of Report:** Jayne Gough

---

**Summary:** To consider an application to grant a premises licence made under the Licensing Act 2003 for **Guishi, 180 West Street, Sheffield, S1 4ET**

---

**Recommendations:** That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

---

**Background Papers:** Attached documents  
[Sheffield City Councils Statement of Licensing Policy](#)

---

**Category of Report:** OPEN

---

**REPORT OF THE CHIEF LICENSING OFFICER  
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE  
LICENSING ACT 2003**

Ref No 108/22

**Guishi, 180 West Street, Sheffield, S1 4ET**

**1.0 PURPOSE OF REPORT**

1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

**2.0 THE APPLICATION**

2.1 The applicants are HJB United Limited.

2.2 The application was received by the Licensing Service on the 25<sup>th</sup> May 2022 and is attached at Appendix 'A' of this report.

2.3 During the consultation period, the applicant has agreed conditions with South Yorkshire Police. These can be found in the report at Appendix 'B'.

**3.0 REASONS FOR REFERRAL**

3.1 An unresolved representation concerning the application has been received from the following and is attached at Appendix 'C':

- Health Protection Service – Sheffield City Council

3.2 The applicant and the objector who made a written representation have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'D'.

**4.0 POLICIES TO CONSIDER**

4.1 Sheffield City Council Statement of Licensing Policy.

**5.0 FINANCIAL IMPLICATIONS**

5.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

**6.0 THE LEGAL POSITION**

6.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-

- a) the prevention of crime and disorder,
- b) public safety,
- c) the prevention of public nuisance,
- d) the protection of children from harm.

6.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

## **7.0 HEARINGS REGULATIONS**

7.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

7.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'D'.

7.3 Attached at Appendix 'D' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

## **8.0 APPEALS**

8.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

## **9.0 RECOMMENDATIONS**

9.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider appropriate for the promotion of the Licensing Objectives.

## **10.0 OPTIONS OPEN TO THE COMMITTEE**

10.1 To grant the premises licence in the terms requested.

10.2 To grant the premises licence with conditions.

10.3 To reject the whole or part of the application.



Stephen Lonnia  
Chief Licensing Officer  
Head of Licensing

Date: 19<sup>th</sup> July 2022

# Appendix 'A'

Application



\* required information

### Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21**

**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21**

**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

PRIVATE LIMITED COMPANY

**Address**

|                               |                |
|-------------------------------|----------------|
| Building number or name       | 180            |
| Street                        | WEST STREET    |
| District                      |                |
| City or town                  | SHEFFIELD      |
| County or administrative area |                |
| Postcode                      | S1 4ET         |
| Country                       | United Kingdom |

**Contact Details**

|                        |  |
|------------------------|--|
| E-mail                 |  |
| Telephone number       |  |
| Other telephone number |  |
| * Date of birth        | <input type="text"/> / <input type="text"/> / <input type="text"/><br>dd mm yyyy |
| * Nationality          | BRITISH  |

Documents that demonstrate entitlement to work in the UK

Add another applicant

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  20 /  06 /  2022  
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

TWO STOREY PREMISES IN MIDDLE POSITION ALONG MAIN STREET WITH OTHER BUSINESS PREMISES.  
FRONT GLASS SHOP FRONT FACES PAVEMENT / ROAD (WEST STREET)  
THE BUILDING IS BUILT TRADITIONALLY WITH BRICKS AND MORTAR WITH A ASPHALT FLAT ROOF



*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes

No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes

No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes

No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes

No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

Yes

No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes

No

**Standard Days And Timings**

Continued from previous page...

MONDAY

Start 12:00

End 00:00

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start 12:00

End 00:00

Start

End

WEDNESDAY

Start 12:00

End 00:00

Start

End

THURSDAY

Start 12:00

End 00:00

Start

End

FRIDAY

Start 12:00

End 00:00

Start

End

SATURDAY

Start 12:00

End 00:00

Start

End

SUNDAY

Start 12:00

End 00:00

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

Indoors       Outdoors       Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

NONE

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

BANK HOLIDAY EXTEND HOURS TILL 01:00  
CHRISTMAS EVE EXTEND HOURS TILL 01:00  
NEW YEARS EVE EXTEND HOURS TILL 01:00  
NEW YEARS DAY EXTEND HOURS TILL 01:00

### Section 12 of 21

#### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes

No

### Section 13 of 21

#### PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes

No

### Section 14 of 21

#### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes

No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

FRIDAY

Start 12:00

End 00:00

Start

End

SATURDAY

Start 12:00

End 00:00

Start

End

SUNDAY

Start 12:00

End 00:00

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

NONE

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

BANK HOLIDAY EXTEND HOURS TILL 01:00  
CHRISTMAS EVE EXTEND HOURS TILL 01:00  
NEW YEARS EVE EXTEND HOURS TILL 01:00  
NEW YEARS DAY EXTEND HOURS TILL 01:00

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes

No

Continued from previous page...

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

*Continued from previous page...*

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

BANK HOLIDAY EXTEND HOURS TILL 01:00  
CHRISTMAS EVE EXTEND HOURS TILL 01:00  
NEW YEARS EVE EXTEND HOURS TILL 01:00  
NEW YEARS DAY EXTEND HOURS TILL 01:00

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name   
Family name   
Date of birth  /  /   
dd mm yyyy

**Enter the contact's address**

Building number or name   
Street   
District   
City or town   
County or administrative area   
Postcode   
Country   
Personal Licence number (if known)   
Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Continued from previous page...

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NO ADULT ENTERTAINMENT / ACTIVITY AT THE PREMISES

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

**Continued from previous page...**

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

BANK HOLIDAY EXTEND HOURS TILL 02:00  
CHRISTMAS EVE EXTEND HOURS TILL 02:00  
NEW YEARS EVE EXTEND HOURS TILL 02:00  
NEW YEARS DAY EXTEND HOURS TILL 02:00

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

-ALL LEGISLATIVE GUIDANCE APPLICABLE TO THE PREMISES WILL BE ADHERED TO  
-ALL STAFF WILL BE TRAINED TO ENSURE THE PREMISES AND OPERATION WILL BE KEPT IN GOOD ORDER AND OPERATION

b) The prevention of crime and disorder

-CCTV WILL BE INSTALLED AND MONITORED AROUND THE PREMISES  
-AGE CHECKS WILL BE CARRIED OUT RANDOMLY WITH IMPLEMENTATION OF CHALLENGE 25 POLICY  
-ANY DISORDERLY BEHAVIOUR WILL NOT BE TOLERATED AND THE POLICE WILL BE CALLED UPON ON

c) Public safety

-THE PREMISES WILL BE KEPT IN GOOD ORDER TO ENSURE PUBLIC SAFETY IS WELL MAINTAINED.  
-FIRE EXITS WILL BE KEPT CLEAR, WITH FLOORS KEPT CLEAN AT ALL TIMES  
-REFUSE WILL BE DEALT WITH IN PROPER MANNER WITH REGULAR WASTE BIN COLLECTIONS

d) The prevention of public nuisance

-BACKGROUND MUSIC WILL BE KEPT TO MINIMUM AND NOT TO BE NUISANCE  
-ANY OUTSIDE SMOKING AREA WILL HAVE SIGN TO KEEP NOISE TO MINIMUM

e) The protection of children from harm

-ANY CHILDREN ENTERING TO PREMISES WILL BE MONITORED TO ENSURE THEY ARE KEPT IN SAFE ENVIRONMENT  
-ALL STAFF WILL BE TRAINED TO BE AWARE AND ALERT TO DEAL WITH ANY SITUATION WHICH WOULD BE HARMFUL TO



Continued from previous page...

CHILDREN

## Section 19 of 21

### NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

#### Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

#### Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

**ATTACHMENTS**

**AUTHORITY POSTAL ADDRESS**

Continued from previous page...

**Address**

|                               |   |
|-------------------------------|---|
| Building number or name       | <input type="text"/>                        |
| Street                        | <input type="text"/>                        |
| District                      | <input type="text"/>                        |
| City or town                  | <input type="text"/>                        |
| County or administrative area | <input type="text"/>                        |
| Postcode                      | <input type="text"/>                        |
| Country                       | <input type="text" value="United Kingdom"/> |

**DECLARATION**

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I UNDERSTAND I AM NOT ENTITLED TO BE ISSUED WITH A LICENCE IF I DO NOT HAVE THE ENTITLEMENT TO LIVE AND WORK IN THE UK (OR IF I AM SUBJECT TO A CONDITION PREVENTING ME FROM DOING WORK RELATING TO THE CARRYING ON OF A LICENSABLE ACTIVITY) AND THAT MY LICENCE WILL BECOME INVALID IF I CEASE TO BE ENTITLED TO LIVE AND WORK IN THE UK (PLEASE READ GUIDANCE NOTE 15). THE DPS NAMED IN THIS APPLICATION FORM IS ENTITLED TO WORK IN THE UK (AND IS NOT SUBJECT TO CONDITIONS PREVENTING HIM OR HER FROM DOING WORK RELATING TO A LICENSABLE ACTIVITY) AND I HAVE SEEN A COPY OF HIS OR HER PROOF OF ENTITLEMENT TO WORK, IF APPROPRIATE (PLEASE SEE NOTE 15).

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

|                   |                      |
|-------------------|----------------------|
| * Full name       | <input type="text"/> |
| * Capacity        | <input type="text"/> |
| Date (dd/mm/yyyy) | <input type="text"/> |

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/sheffield/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

### Consent of individual to being specified as premises supervisor

I: *[full name of prospective premises supervisor]* **MINGJIE HUANG**

Of: *[home address of prospective premises supervisor]* 

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for:

**GUYSHI BAR AND RESTAURANT  
180 WERST STREET  
SHEFFIELD  
S1 4ET**

made by: **HJB UNITED LIMITED – XIAOJING LIU**

relating to premises licence number: **TBC**

for: **GUI SHI BAR AND RESTAURANT  
180 WEST STREET  
SHEFFIELD S1 4ET**

and any premises licence to be granted or varied in respect of this application made by: **HJB UNITED LIMITED – XIAOJING LIU**

concerning the supply of alcohol at: **GUI SHI BAR AND RESTAURANT  
180 WEST STREET  
SHEFFIELD S1 4ET**

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below:

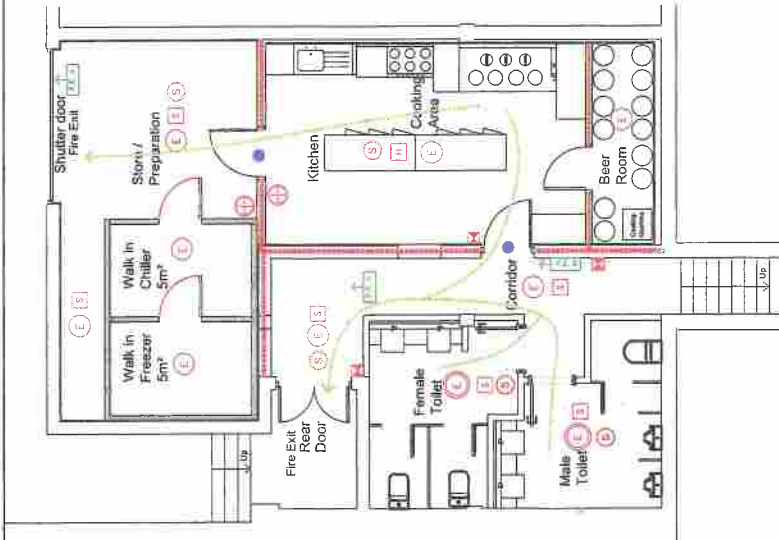
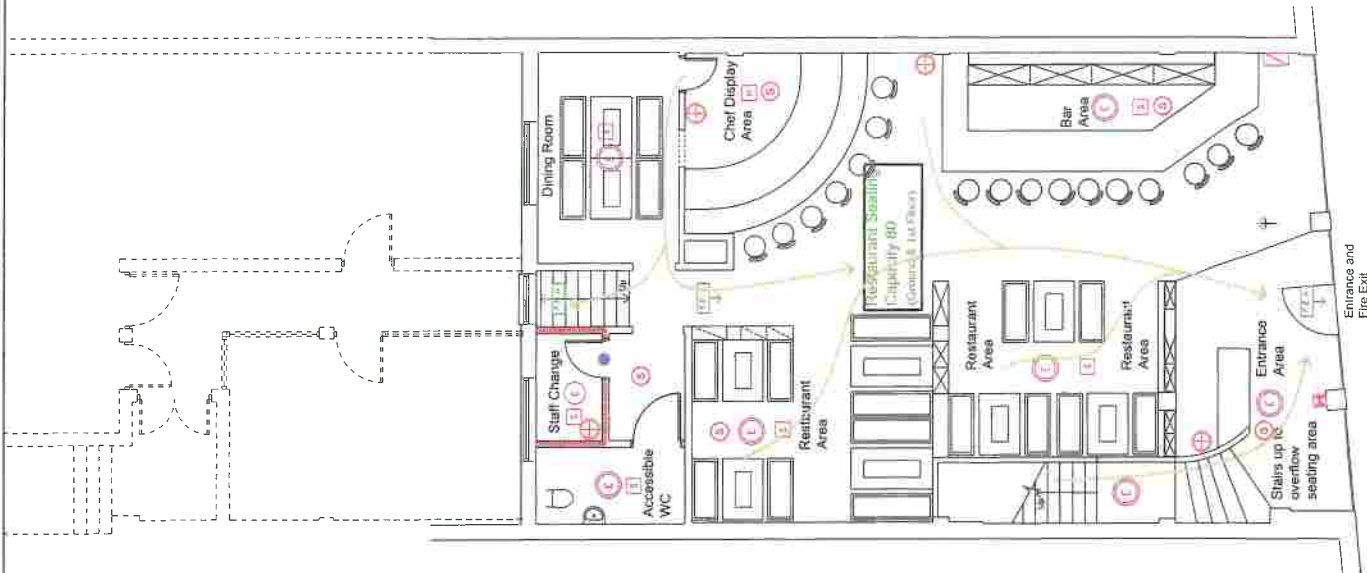
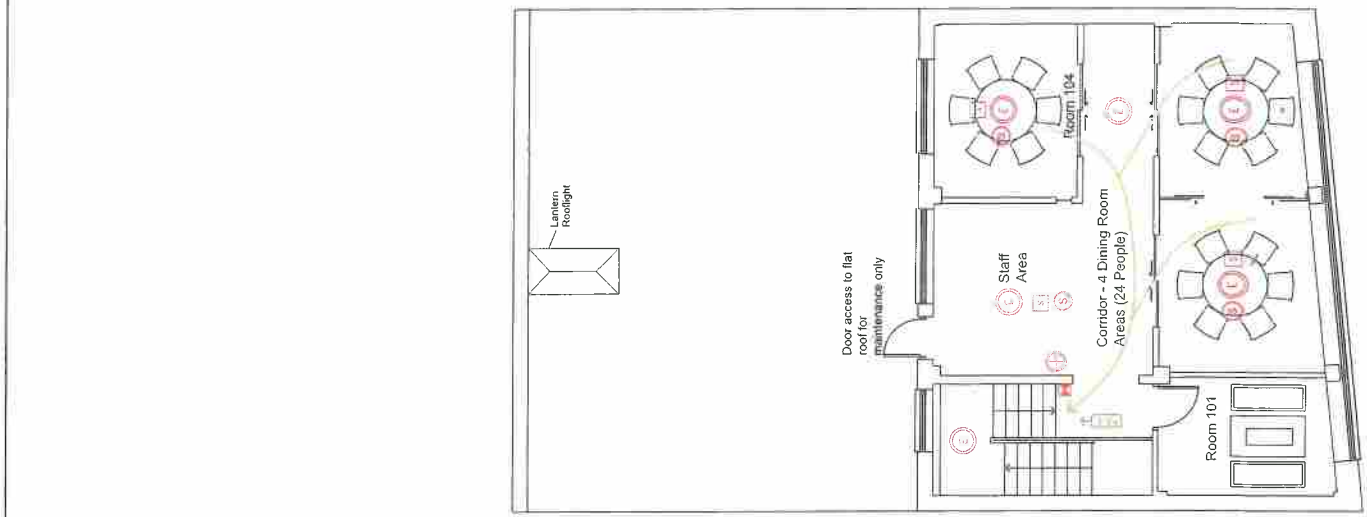
Personal licence number: **SY 4789 PER**  
*[insert personal licence number, if any]*

Personal licence issuing authority: **SHEFFIELD CITY COUNCIL**  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed 

Name (please print) **MINGJIE HUANG**

Date **25/05/2022**



**Fire Strategy Legend**

- Smoke detector
- Heat detector
- Alarm soulder
- Break glass fire alarm
- Emergency lighting (Recessed)
- Emergency lighting (Surface Mounted)
- Fire Alarm Panel
- Position of Fire Extinguisher

**FIRE ESCAPE ROUTE**

- ILLUMINATED FIRE ESCAPE SIGNAGE
- TYPE A
- TYPE B
- TYPE C

**Licensed Activity**

- Sale and Supply of Alcohol
- Provision of Late Night Refreshments

**FDS FIRE DOOR GLAZING**

- PROPOSED 30min FR PARTITION AND DOOR





# Appendix 'B'

**Agreed Conditions:**  
South Yorkshire Police

**Georgina Hollis (CEX)**

Conditions Agreed SYP

**From:** SHEFFIELD\_Licensing <Sheffield.Liquor-Licensing@southyorks.pnn.police.uk>  
**Sent:** 31 May 2022 14:38  
**To:** licensingservice  
**Subject:** FW: Premise licence application-Guishi, 180 West Street  
**Attachments:** image001.jpg; ATT00001.htm; CCTV min spec and Check list July 2019 NEW.doc; ATT00002.htm

Dear all,

Following receipt of the above application we have now received agreement of the following conditions:

- It is considered that for the nature of the operation door supervisors will not be required however, a risk assessment will be undertaken should unusual events takes place and if they consider it appropriate will employ the same.
- A CCTV system to the specification of South Yorkshire Police will be fitted, maintained and in use at all times whilst the premises are open (in line with specification July 2019) . The CCTV images will be stored for 30 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder, in line with GDPR guidance. Members of the management team will be trained in the use of the system.
- Persons under the age of 18 years are not permitted after 21:00 hours unless accompanied by a responsible adult and attending a family type function or dining.

Please place on the licence should it be granted.

Thanks.

**Lucy Adams**

**Licensing Assistant**

South Yorkshire Police

Licensing Department

Mossway Police Station

Mossway

Sheffield

S20 7XX

Telephone number

T: 0114 2523617 (ext:8617 )

Website address - [southyorks.police.uk](http://southyorks.police.uk)



**Licensing Team**

Tracey Klein 0114 2523948 internal 718948

Lucy Adams (Monday/Tuesday/Thursday) 0114 2523617 internal 718617

Ian Armitage 0114 2523618 internal 718618

Catherine Jarvis 0114 2523163 internal 718163

Alicia Marsden 0114 2523111 internal 718 111

Daniel Barraclough 0114 2523556 internal 718556

John O'Malley 0114 2964536 internal 714308

# Appendix 'C'

**Objection:**

Health Protection Service, Sheffield City Council



## Michael Crawshaw (CEX)

---

**From:** Georgina Hollis (CEX) on behalf of licensingservice  
**Sent:** 23 June 2022 10:49  
**To:** Michael Crawshaw (CEX)  
**Subject:** FW: 706315-6: Grant of Premise Licence Guishi, 180 West Street, Sheffield

**Importance:** High

**From:** Elaine Cresswell <Elaine.Cresswell@sheffield.gov.uk>  
**Sent:** 22 June 2022 16:57

**Cc:** licensingservice <licensingservice@sheffield.gov.uk>; Sean Gibbons (DEL) <Sean.Gibbons@sheffield.gov.uk>  
**Subject:** RE: 706315-6: Grant of Premise Licence Guishi, 180 West Street, Sheffield

**This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.**

22 June 2022

Dear Xiaojing Liu  
706315-6: Grant of Premise Licence Guishi, 180 West Street, Sheffield

I refer to my revisit on 14th June 2022 when I met you to look at the premises and to your email. I regret to inform you that as the responsible authority in respect of Public Safety at the present time I have no alternative than to make a formal representation due to the proposed layout and arrangements shown on the plan which are unsatisfactory. These are my concerns. Please tell me how you propose to address these issues.

### Slippery Floor tiles

Thank you for sending the test report on the restaurant tiles. Unfortunately it was not in English and I understand this report did not relate to the tiles of concern.

The tiles that need to be checked are the ones on the first floor, stairs, steps and the inserts in the floor near the accessible toilets and steps into the restaurant as we discussed onsite.

I understand your tiles have been imported from outside Europe.

- We need a report on the tiles which tells us how slippery they are compared to the standards below. I understand you intend to have the restaurant and stair tiles treated with a product to reduce its slipperiness. It is recommended you find someone to carry out testing of your floor tiles in the restaurant to assess what type of treatment is most suitable to achieve the required level of slip resistance. This is important as slips trips and falls are the most significant causal factor in accidents in the catering and hospitality industries.

The standard for public areas and thoroughfares.

- The Pendulum Test Value (PTV) of 36+ as determined by a pendulum test, in accordance with BS7976, is the nationally accepted standard for floors to be given a slip resistance rating of "Low Slip Probability".

As such it is the appropriate standard to assess floors where a “Low Slip Probability” floor is **required**.

A large number of European tiles are rated using the German ramp test, and compliance with a floor that achieves a R10/R11 rating may achieve the appropriate slip resistance. The R scale runs from R9 to R13, with R9 being the most slippery.

Further advice is available from;

- [www.hse.gov.uk/slips/architects.htm](http://www.hse.gov.uk/slips/architects.htm)
- <https://www.hse.gov.uk/slips/sat/faqs/improve.htm>

### **First Floor**

I understand you have decided to make the first floor restaurant area staff only and reduce your seating to 60 customers which is welcome.

The part of the stairs that you have altered by using winders near the entrance do not comply with building regulations and the staircase would be unsuitable for use by the public.

1. As these stairs are tiled and also very slippery, they need to be tested/treated too.

### **The restaurant**

There is no level access into the premises. The Councils Licensing Policy 2021 - 2025 on Venue Safety requires reasonable provision to be made under the Equality Act 2010 for people to access and use the building and its facilities. BS8300-2 and Building Regulations Approved Document M are particularly mentioned as relevant in that policy.

2. I recommend that you consult with your architect to discuss what improvement can be made to see if the premises could be made more accessible.

### **Accessible WC**

3. The layout of this toilet should include internal fitments such as grab rails and a call for assistance device as per BS8300-2.
4. I am concerned that there is a slippery tile insert in the access to this toilet, particularly as the floor is not flat.

### **Staircase to customer toilets and kitchen (9 steps)**

5. I am concerned these steps are of slippery tiles.
6. Hand rails will be required on both sides.
7. How do you propose to provide a safe system of work for the transportation of cooked foods and dirty dishes during opening times as this is the only staircase available for staff to carry food from the kitchen to the restaurant and return with dirty dishes. It is also the only route to customer toilets. At 110cm wide this stair is not wide enough for two people to pass each other.
8. The urinals in the male toilets are clearly visible to females exiting the female toilets. Suitable arrangements needs to be made to prevent females being able to see into the male toilets.

### **Chef display area**

9. Access to the chef display area is not in accordance with your premises plan.
10. The outward opening door swing could open onto a member of the public. I recommend this door is hung as your plan and a vision panel inserted.

### **Lower ground floor**

11. The fire exit route in the kitchen terminates at a delivery bay with a shutter. The bay is approximately 80cm above street level. If you build a staircase in this area to act as a fire exit it must comply with building regulations.
12. The signage to the rear fire exit in the corridor terminating at steps to the yard is not visible from the steps leading from the restaurant. You are advised to have your fire risk assessment carried out to ensure your signage is suitable.

The nosing's of all steps need to be highlighted or visibly different to the step colour

### **Plan**

The change to the first floor will need to be shown on a revised plan. Any change to door openings will also need to be shown.

### **License conditions**

I propose conditions to be attached to Annex 2 of the Licence with respect to public safety these would include:

- A Building Regulation Completion Certificate shall be submitted to the responsible authority for public safety prior to opening for business.
- A satisfactory Electrical Installation Certificate shall be submitted to the responsible authority for public safety prior to opening for business. (If an electrical condition report is provided it should cover 100% of the premises).

**Please consider any other Conditions to Annex 2 of the licence that you may wish to offer**

Please write to me as to how you propose to address these issues so that we can hopefully resolve these matters.

**Please note I will be on leave from Friday 24th June to Monday 4<sup>th</sup> July**

Yours sincerely

Elaine Cresswell

Environmental Health Technician/Health & Safety Inspector, Environmental Regulation, Sheffield City Council, 5th Floor North, Howden House, 1 Union Street, Sheffield, S1 2SH

**Tel: 0114 474 1449 (currently working out of office – please use email)**

Email: [elaine.cresswell@sheffield.gov.uk](mailto:elaine.cresswell@sheffield.gov.uk)

Fax: 0114 273 6464

[www.sheffield.gov.uk](http://www.sheffield.gov.uk)

<http://www.sheffield.gov.uk/content/sheffield/home/business/health-and-safety-enforcement.html>

The information in this email is confidential. The contents may not be disclosed or used by anyone other than the addressee. If you are not the addressee, please tell us by using the reply facility in your email software as soon as possible. Sheffield City Council cannot accept any responsibility for the accuracy or completeness of this message as it has been transmitted over a public network. If you suspect that the message may have been intercepted or amended please tell us as soon as possible.

**Sent:** 13 June 2022 09:27

**To:** Elaine Cresswell <[Elaine.Cresswell@sheffield.gov.uk](mailto:Elaine.Cresswell@sheffield.gov.uk)>

**Subject:** Fwd: 706315-6: Grant of Premise Licence Guishi, 180 West Street, Sheffield

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**Elaine**

Thank you for your email. I can confirm my response to the below as follows:-

## 1/ Floor Slip Resistance

**Kitchen** – Polysafe Vinyl antislip Specification. Antislip rating R12

**Restaurant Area** – Ceramic Floor Tile (imported from Overseas). Antislip Slip Rating R11+ (attached data sheet from Chinese manufacturer)

**Toilet Area** – Ceramic Floor tile. Antislip rating R12 (Purchased from Nick Firth Tiles Sheffield)

## 2/ Toilet Capacity.

Thank you for the explanation and guidance on the toilet provisions. I can confirm that we will limit the occupancy to max 60 people (including staff) for the provision. The staff number I mentioned 5-6 will only occur on Saturday evening when we restaurant is anticipated to be busiest. On other days, the staff quantity will be 4 staff.

## 3/ Food between floors.

I have considered that after we discussed this at the meeting and below. I can confirm the 1<sup>st</sup> floor will NOT be occupied for customers and will only be used for Dry store room and Manager Office. This will mean that the restaurant will only be on the ground floor and customers / public will not have access to the first floor.

Please let me know if you require any further information

Regards

Xiaoqing Liu

# Appendix 'D'

## Hearing Notices and Regulations





**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Elaine Cresswell  
Health Protection Service, Sheffield City Council

Sent via email: [elaine.cresswell@sheffield.gov.uk](mailto:elaine.cresswell@sheffield.gov.uk)

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Guishi, 180 West Street, Sheffield, S1 4ET**

During the consultation period, the Council received a representation from the following interested party:

- **Health Protection Service, Sheffield City Council**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **at Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 11.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 6<sup>th</sup> July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

Xiaojing Liu  
HJB United Limited

Sent via email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 25<sup>th</sup> May 2022 received an application in respect of the premises known as;

**Guishi, 180 West Street, Sheffield, S1 4ET**

During the consultation period, the Council received a representation from the following interested party:

- **Health Protection Service, Sheffield City Council**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **At Sheffield Town Hall on Tuesday 19<sup>th</sup> July 2022 at 11.30am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representation made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 6th July 2022

Signed: Jayne Gough  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

## NOTES

### Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

### Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
  - (b) if given permission by the authority, question any other party; and
  - (c) address the authority

### Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

### Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
  - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

**Notice of actions following receipt of notice of hearing**

To **Licensing Service,  
Sheffield City Council  
Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD**

I **Xiaojing Liu**  
of **HJB United Ltd**

hereby confirm that we have received the Notice of Hearing dated 6<sup>th</sup> July 2022 and notify you as follows **(please complete)**:

**We intend to attend the hearing on Tuesday 19<sup>th</sup> July 2022 at 11.30am at Sheffield Town Hall.**

**We do not intend to attend the hearing.**

**We intend to be represented at the hearing by: .....**

**We consider the hearing to be unnecessary because: .....**  
.....

**We request that .....should appear at the hearing and set out below the point or points on which this person may be able to assist the authority in relation to this application, representations or notice of the party making the request.**

**Dated: ..... Signed.....**

**Please see Regulation 8 overleaf**

Please complete this form and return it to:  
Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

[licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

## Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
- (a) whether he intends to attend or be represented at the hearing;
  - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
- (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
  - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
- (a) section 167(5)(a) (review of premises licence following closure order),
  - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
  - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

## Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

**This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.**

1. The hearing before the Council is Quasi Judicial.
  2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
  3. The Chair will ask the applicants to formally introduce themselves.
  4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
  5. Hearing Procedure:-
    - (a) The Licensing Officer will introduce the report.
    - (b) Questions concerning the report can be asked both by Members and the applicant.
    - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
    - (d) Members may ask questions of those parties
    - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
    - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
      - (i) detail the application;
      - (ii) provide clarification on the application and respond to the representations made.
    - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
    - (h) The applicant will then be given the opportunity to sum up the application.
    - (i) The Licensing Officer will then detail the options.
    - (j) There will then be a private session for members to take legal advice and consider the application.
  6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.